

## Cultural Resource Re-Visitation Form Instructions

Complete a *Cultural Resource Re-Visitation Form* when a Management Data Form and component forms have been previously filed with the land managing agency and/or the Colorado Office of Archaeology and Historic Preservation and no substantive changes to the character of the site are required as a result of the current re-visitiation. Please use the Management Data Form and supporting forms (archaeological component, linear, vandalism, etc.) when changes are required to:

- Site type
- Linear resources
- Additional artifact assemblages and/or features
- Boundary size
- Vandalism
- N.R.H.P. Recommendations

If the original form is incomplete, outdated, or otherwise inadequate please submit a new set of cultural resource forms. Please see the *Colorado Cultural Resource Survey Manual* for detailed information concerning many of these categories.

Photographs are required for all buildings and encouraged for all resources. A copy of the U.S.G.S. quad map showing site location is required for all sites or properties.

1. Resource Number: Please put the resource number (Smithsonian trinomial number) here, as it appears on the original documentation for the resource.
2. Temporary Resource Number: List any temporary numbers assigned in the field.
3. Resource Name: Include the names that appear on the original documentation, in addition to any other names of which you are aware.
4. Project Name/Number: Provide the name of the project and/or the contractor's or agency's project number.
5. Government Involvement: If the resource is identified in conjunction with a federal, state, or local government project (i.e., government funds or land involved) indicate the type of government involvement and the agency. Be as specific as possible. (Example: BLM-San Juan Field Office, not just BLM).
6. Site Categories: Check as many as apply.
7. Owner(s) Name and Address: Indicate a *specific* federal, state, county or local agency, or the name and address of a private individual or company. For example, give the name of the specific forest or BLM field office. Private ownership information can often be found at city and county tax offices. If unknown, please put "unknown" in the field.

8. Site Relocated: Indicate whether or not you were able to relocate the site. If you were not able to locate the site, explain why.
9. Previous Recordings: List any information concerning the dates, organizations, and personnel involved in earlier documentation(s) of the resource.
10. Eligibility: Indicate the most recent National Register eligibility assessment. Remember, if you are changing the assessment, you must fill out a *Management Data Form* and appropriate component form(s).
11. Listed on Register: Check the category that applies. Add the date that the site was listed if it is on the National or State Register.
12. Condition: Use this space to describe the condition of the site. This is a subjective decision concerning the general condition of the resource. Provide details concerning natural and man-made disturbances. Mention specific details for particular areas, structures, or features if appropriate.
13. Threats to Resource: Assess the probable future threats to the resource. Include any impending threats that have spurred the recording of the resource (e.g., timber sale, highway construction, well pad construction, etc.).
14. Existing Protection: If applicable, note how the site is monitored/protected (e.g., fenced in the confines of a rancher's property, completely backfilled, BLM patrolled, etc.).
15. Recorder's Management Recommendations: Provide your management recommendations for the resource. Management recommendations must be consistent with National Register eligibility (e.g., if "not eligible" then the only possible management recommendation is "no further work"). Please list as many as appropriate.
16. Known Collections/Reports/Interviews: List the name and address where collections can be studied; any knowledge of previous surveys and excavations (and appropriate references to these); and bibliographic references for all known published material concerning the site.
17. Site Description/Update: This is a narrative summarizing the remains observed at the site and the general site setting. The description should include both a synthesis of the artifacts and features and any additional important information. Please be as complete as possible.
18. Photograph Numbers: If using film, indicate roll and negative numbers and give address where negatives will be stored. If using digital, refer to photo log numbers and give location name and address where digital files will be stored.

19. Artifact and Field Documentation Storage Location: Indicate where any collected artifacts will be curated and where the field notes and photographs will be stored.

20. Report Title: Provide the name of the report that discusses this resource visit.

21. Recorder(s): Enter the full name of the recorder(s). Do not use initials.

Date: Enter the last day that you were in the field. The date should be in a MM/DD/YYYY format.

22. Recorder Affiliation: Enter the name of the organization, agency, or company with which the recorder is affiliated (be specific).

Phone Number and/or Email Address: Give the phone number and/or email address of the company/agency with which the recorder is affiliated.