



# History Colorado

## *Hands-on History Program Leader*

### **Description:**

*Hands-on History Program Leader* will facilitate educational programming for children ranging in age from 6-12 years of age on Fridays when students are not in school and during summer camp. This facilitation will focus on Colorado history and cover a wide range of topics including: archaeology, cultural diversity, social justice, resource management, and environmental stewardship.

This position is great for college students or educators who have experience working with elementary aged children and have availability to work Fridays during the school year and when kids are on break (summer, winter, spring breaks). This position could be expanded to include year-round part-time employment, based on availability and performance.

Depending on the applicant's availability, this role will be part time during the school year and could expand to a full 40 hour/week seasonal non-benefited position during the summer for 6-8 weeks. This is a non-benefited position which requires 8-10 hours of availability every Friday from April 12th-May 17th, 2024 and 40 hrs of availability Monday-Friday during the camp weeks of June 10th-28th and July 8th-26th, 2024.

### **Essential Duties:**

- Facilitate educational programming which engages students with the past in interdisciplinary ways.
- Assist the *Hands-on History Camp Director* in facilitating educational programs and supervising groups of children.
- Learn the summer camp curriculum and perform tasks delegated by the *Hands-on History Camp Director*.
- Serve as an additional contact point for parents seeking information about program activities as well as the successes or concerns of their campers.
- Follow and enforce program expectations and rules while maintaining a safe and welcoming environment.
- Collaborate with other staff and volunteers to ensure students are actively engaged and accounted for.
- Regularly communicate with the *Hands-on History Camp Director* to address the concerns of staff, campers, and families.
- Perform regular cleaning of the spaces used by the camp and ensure materials and supplies are properly stored and cared for.
- Exercise appropriate decision making and ensure all incidents, injuries, and unsafe conditions are reported to supervisors.



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## **An ideal candidate is:**

Passionate about history and/or education. Has good communication skills, enjoys conversing with and facilitating learning for elementary age students. Is reliable, responsible, and a self-starter. Is comfortable relating to a wide variety of audiences and is up for new challenges.

## **Requirements:**

- Availability Fridays from 7:30 am - 5:30 pm from April 12th - May 17th, and Monday - Friday, between 7:30 am - 5:30 pm, from June 10th - July 26th (camp closed July 1st-5th).
- Must be available the week of June 3rd to complete required training (in-person & online) including, first aid/cpr, mandated reporter, etc, adding up to 15 hrs of training.
- Must be at least 18 and have three (3) months of full time or equivalent part-time satisfactory and verifiable experience with school-age children.
- Experience working with children from diverse backgrounds with various skill and ability levels
- Excellent organizational, conflict management, and communication skills
- Occasional physical demands including lifting, pushing, or pulling up to 50 pounds as well as frequent bending, reaching and squatting.
- Interest, experience in and/or completed courses in museum studies, education, history, or related fields preferred.
- Hiring reliant upon passing a background check and fingerprinting.

**Compensation:** Rate is \$18-\$20/hour

## **To Apply**

Please email a cover letter, resume, and names of three references to Tamara Trujillo, Hands-On History Program Director, at [tamara.trujillo@state.co.us](mailto:tamara.trujillo@state.co.us).

Position begins April 2024.