Preliminary Property Evaluation Form

NATIONAL REGISTER OF HISTORIC PLACES
COLORADO STATE REGISTER OF HISTORIC PROPERTIES

Historic building name: _____

Current building name: _____

Current owner name and address: _____

_____

_____

Original owner: _____

Source of information: _____

_____

Historic Use(s): _____

Present Use(s): _____

Local Landmark Designation:

☐ yes   ☐ no   Date of designation: _____

Designating authority: _____

OFFICE USE ONLY

STATE SITE NUMBER: _____

Eligible for National Register ☐ yes   ☐ no

Criteria ☐ A   ☐ B   ☐ C   ☐ D

Contributes to a potential National Register district

☐ yes   ☐ no   District name: _____

Eligible for State Register ☐ yes   ☐ no

Criteria ☐ A   ☐ B   ☐ C   ☐ D   ☐ E

Contributes to a potential State Register district

☐ yes   ☐ no   District name: _____

Areas of significance: _____

Period of significance: _____

Needs data ☐

Date: _____   Initials: _____

Style: _____

Building type: _____

Notes: _____

_____

LOCATION INFORMATION

County: _____ City: _____ ☐ Vicinity

Building Address: _____

Lot(s): _____ Block(s): _____ Addition name: _____ Year of addition: _____

USGS quadrangle topographic map: _____

You must provide at least one of the following:

P.M. _____ Township _____ Range _____ Section _____ Quarter Section(s) _____

UTM reference: Zone _____ mE _____ mN _____

Latitude _____ Longitude _____

ARCHITECTURAL INFORMATION

Construction date: _____ ☐ estimate   ☐ actual

Source of information: _____

_____

Architect: _____

Builder/Contractor: _____

Source of information: _____

☐ Original location   ☐ Moved   Date of move(s): _____

Number of stories: _____ Building dimensions: _____

Exterior materials: _____

_____

_____

Associated buildings: ☐ yes   ☐ no   Number of associated buildings: _____

Associated building type(s) eg. garage, barn: _____

_____

HISTORY COLORADO | Office of Archaeology and Historic Preservation   1200 Broadway, Denver, CO 80203 **| (303) 866-3395**

Insert aerial map of site (see instructions for information on how to generate the necessary map from your County Assessor's data):

Select the correct North Arrow: □ 🌣 □ ➡ □ 🌣 □ 🌣

Map Source: _____

Architectural description (remember to provide photographs of the building with this form):

Construction history (include description and dates of major additions, alterations, or demolitions):

HISTORICAL BACKGROUND
Discuss important events, organizations, businesses, individuals, and groups associated with this building:

Information sources (be specific):

SIGNIFICANCE (check appropriate categories)

☐ represents the work of a master   ☐ associated with significant person(s)
☐ possess high artistic value   ☐ associated with significant event
☐ represents a type, period,   ☐ associated with a pattern of events
    or method of construction   ☐ contributes to a historic district

Statement of significance (briefly justify the significance checked above):

Form completed by:_____

Address: _____

Email: _____

Phone:_____ Date: _____

HOW TO COMPLETE THE PRELIMINARY PROPERTY EVALUATION FORM

Email the completed form and photographs to the appropriate National and State Register Historian in History Colorado's Office of Archaeology and Historic Preservation. Visit https://www.historycolorado.org/contact-national-state-register-staff for contact information.

Current Photographs and **Historic Photographs:** Provide current photographs showing each side of the building, and any associated buildings, with the completed Preliminary Property Evaluation Form. Provide any available historic photographs of the property along with the current photos. Historic photos help staff evaluate any changes to the property made over time. Provide photographs as individual digital image files or as a separate pdf file.

Please complete the following form fields to the best of your ability.

Historic name(s): Original and subsequent names of the building, if known.

Current building name: Current name of the building.

Owner name and address: Provide the name and address of the current owner.

Original owner: Name of property owner when building was constructed; provide source of information in field below.

Use: Briefly note the building's historic use(s) and present use.

Local landmark designation: Indicate whether the building is an official locally designated landmark. State the designating organization and the date the designation took place.

County and City: Provide county and municipality in which the building is located. For rural properties, provide nearest municipality and check the "vicinity" box.

Current building address: Provide current address and zip code.

Lot, block, addition and year of addition: This information can be obtained from the local tax assessors or planning office. Rural addresses rarely have such information. If there are no block or lot numbers, provide township, range, and section.

USGS topographic quad map name: Identify the United States Geographical Survey topographical quad map that depicts the property location. USGS topo maps can be viewed and downloaded at https://ngmdb.usgs.gov/topoview/.

Township, range, section: Forms that lack accurate locational data will be returned for revision. This information should be available online from the county tax assessor or local planning office as part of the property record files. You can also search for this information by entering the property's Latitude/Longitude coordinates at http://www.earthpoint.us/TownshipsSearchByLatLon.aspx.

UTM reference and/or **Latitude/Longitude:** Forms that lack accurate locational data will be returned for revision. Latitude/Longitude coordinates can obtained online via Google Maps. Search for the property and select Satellite imagery. Position the cursor on the center of the primary building and right click. Choose "What's Here" from the menu and a pop up box will appear with the Latitude/Longitude coordinates in decimal degrees format. UTMs can be generated via GIS programs or by converting Latitude/Longitude coordinates. Online GIS portals hosted by several Colorado counties (see attached list of links) can provide UTMs and/or Latitude/Longitude coordinates (see Aerial Map information below). Look for this feature in menus labeled "Coordinate Conversion," "Line Measure" (Coordinates), or "Measurement" (Point).

Construction date: Determine the construction date with care. Inclusive dates can be given for buildings built over a period of years (e.g. 1899-1902). If an exact date is unknown, after and before dates can be used (e.g. after 1887 and before 1893). Provide the name of the source for the construction date (e.g. tax assessor office or building permit).

Architect and builder/contractor: List the names of the architect and the builder or contractor of the building, if known. Give the information source. Indicate if information is unknown.

Original site or moved: Indicate whether the building is on its original site or has been moved. Note the date of the move(s).

Number of stories and building dimensions: Indicate the number of stories and the dimensions of the building.

Exterior materials: List the exterior building materials.

Associated buildings: Indicate the number of buildings other than the primary building located within the property parcel (e.g. privy, separate garage, or shed)

Aerial map of site: <u>You must provide an aerial map of the property parcel or the form will be returned for revision</u>. Insert a digital aerial map showing the resource and the boundary of the property parcel. This can be generated from County online GIS maps (see attached list of links).

Navigate to the County's online GIS portal. Colorado's counties use a variety of online GIS software. The instructions that follow apply to many, but not all, of those systems. If you have questions, contact the appropriate National and State Register staff person.

Search for the property parcel. Click on the parcel if necessary to show the parcel boundary and zoom in or out to ensure the entire parcel is visible. If the system does not automatically display aerial imagery, change the basemap to "Imagery" or "Satellite" (basemap menu is indicated by a group of four squares in many systems). Use the "Export" or "Print" function to save a JPEG or PDF image of the map to your computer ("Export" is found under the "Advanced" menu on some systems). If using the "Print" option, right click on the image that appears in your browser and choose "Save image as…" to save to your computer or choose the "Save as PDF" option in the print dialog box.

Click the box on the Preliminary Property Evaluation form to open the "Select Image" dialog box. Select "Browse" and select the exported JPEG image or PDF of the map. Click "OK" to insert the JPEG file. For counties that do not yet provide this service (Baca, Bent, Crowley, Custer, Elbert, Hinsdale, Jackson, Kiowa, Lincoln, Otero, Ouray, Park, Phillips, Prowers, Washington), provide a USGS topographic map with the location of the property clearly marked. Topo maps can be generated at https://caltopo.com by clicking the "Add New Object" option and selecting "Marker". In the dialog box, enter the Latitude/Longitude coordinates of the resource and click "OK". Verify that the marker is in the correct location. Select "Print" and choose ""Print to PDF or JPG". In the dialog box, verify that the selected scale is 1:24,000. The area that will be printed will be indicated by a red rectangle with a red dot in the center. Click the red dot and hold to center the map box on the property if needed. Click "Generate PDF". Right click on the map that appears in your browser and choose "Save image as…" to save to your computer.

Select the appropriate North Arrow from the options below the map and indicate the website used to generate the map.

Architectural description: Briefly describe the physical characteristics of the building. Be sure to mention such features as porches, window and door types, ornamentation, chimneys, roof types and any other distinguishing features. Indicate the material and type whenever possible (eg. wood clapboard siding, metal casement windows).

Construction history: Briefly describe any changes to the building and property over time, including major alterations, additions, demolitions, and the construction or demolition of any associated buildings. List the date of each alteration to the property (or indicate date of change as unknown).

Historical background: Briefly discuss the history of the building as it relates to important events and persons.

Information sources: List the information sources and references used in the preparation of this form. List individuals interviewed, newspapers (with dates), and books consulted or the source of historic photographs and other materials used. This is especially important for the information contained in the construction history and historical background sections.

Significance: Indicate the appropriate area(s) of significance for the building.

Statement of significance: Provide a statement supporting the selections made above. For example, what type, period, or method of construction does the property represent and why is it considered a good example of that type, period or method? What historical activities/trends/events/cultural practices does the property represent and why are those activities/trends/events/cultural practices important within the local or regional community? For instance, how does a department store building represent the history of a town's commercial development over time?

Form preparer: Please provide the name, address, email address, and day-time phone number of the person who completed the evaluation form.

County Online GIS Links

[Adams County Basic Web Map](#)

[Alamosa County Parcel Viewer](#)

[Arapahoe County ArapaMap](#)

[Archuleta County](#)

Baca County: online GIS and online property information unavailable at this time.

Bent County: online GIS and online property information unavailable at this time.

[Boulder County](#)

[Broomfield County Parcel Search](#)

[Chaffee County](#)

[Cheyenne County Online Map Viewer](#)

[Clear Creek County](#)

[Conejos County Parcel Viewer](#)

[Costilla County GIS Property Search](#)

Crowley County: online GIS unavailable at this time; online property information available [here](#).

Custer County: online GIS unavailable at this time; online property information available [here](#).

[Delta County](#)

Denver County: Contact OAHP staff for mapping assistance; online property information available [here](#).

[Dolores County Online Map Viewer](#)

[Douglas County](#)

[Eagle County GIS Viewer](#)

[El Paso County GIS Data](#)

Elbert County: online GIS unavailable at this time; online property information available [here](#).

[Fremont County Maps](#)

[Garfield County Colorado Land Explorer](#)

[Gilpin County GIS Map Viewer](#)

[Grand County Parcel Viewer](#)

[Gunnison County Map Viewer](#)

Hinsdale County: online GIS and online property information unavailable at this time.

[Huefano County Public Map Viewer](#)

Jackson County: online GIS and online property information unavailable at this time.

[Jefferson County jMap](#):

Kiowa County: online GIS and online property information unavailable at this time.

[Kit Carson County Map Viewer](#)

[La Plata County](#)

[Lake County Tax Parcel Viewer](#)

[Larimer County Land Information Locator](#)

[Las Animas County GIS](#)

Lincoln County: online GIS unavailable at this time; online property information available [here](#).

[Logan County GIS Mapping](#)

[Mesa County](#)

[Mineral County](#)

[Moffat County](#)

[Montezuma County](#)

[Montrose County](#)

[Morgan County Parcel Viewer](#)

Otero County: online GIS unavailable at this time; online property information available [here](#).

Ouray County: online GIS unavailable at this time; online property information available [here](#).

Park County: online GIS unavailable at this time; online property information available [here](#).

Phillips County: online GIS unavailable at this time; online property information available [here](#).

[Pitkin County Maps & More](#)

Prowers County: online GIS and online property search unavailable at this time.

[Pueblo County GIS](#)

[Rio Blanco County Interactive Map](#)

[Rio Grande County GIS Parcel Viewer](#)

[Routt County GIS](#)

[Saguache County Parcel Viewer](#)

[San Juan County Public GIS Portal](#)

[San Miguel County Advanced Map Viewer](#)

[Sedgwick County Assessor Map](#)

[Summit County GIS Parcel Query Tool](#)

[Teller County Parcel Map](#)

Washington County: online GIS not available; online property information available [here](#).

[Weld County Property Portal](#)

[Yuma County GIS Interactive Map](#)