

PARTNERSHIP NOTES

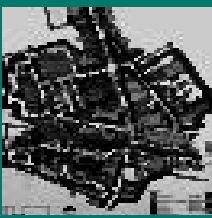
Technical assistance in historic preservation planning, related planning/land use topics, and preservation strategies for Federal agencies, Indian tribes, States, and local governments



LOCAL PRESERVATION REFERENCE SHELF

Compiled by

The National Alliance of Preservation Commissions



This bibliography of materials on historic preservation is a compilation of helpful publications that any local preservation commission, preservation program, or preservation practitioner, whether new to the field or an “old hand,” would want to have on the bookshelf for frequent reference. These publications discuss a range of topics, ranging from treatments and standards employed in federal projects to guidebooks for dealing with planning and zoning issues, from explanations of the diversity of historic properties to dollars and cents of historic preservation activities. This listing is not exhaustive, but rather is a basic list of new and pertinent material to help you sort through the ever-diversifying discipline of historic preservation.

There are many other books, articles, websites, videos, and non-copyrighted materials such as brochures, pamphlets, and manuals that are not included in this list. The compilers encourage you to go to your nearest public library and search the World Wide Web for current material on the topic of historic preservation, cultural resource management, architectural conservation, local planning, and building rehabilitation. We also encourage you to contact your State Historic Preservation Office for additional information that may be available in your state.

To help you find your way around this “Reference Shelf,” the listings are divided into several topical categories:

- *Basic Bookshelf—items for every reference shelf*
- *Specific Resource Types—such as archeology, churches, landscapes, rural resources, 20th-century properties, etc.*
- *Public Education and Heritage Tourism*
- *Advocacy and Public Relations*

- *Design Issues*
- *Technical Topics and Building Materials*
- *Planning and Development*
- *Protection Strategies and Preservation Tools*
- *Preservation Law and Other Legal Issues*
- *Economics of Historic Preservation*
- *Special Topics—such as affordable housing, cell towers, infill, sprawl, dealing with disasters, etc.*
- *Board/Commission and Program Operations*

The listing contains entries that might be suited to more than one category. In fact, you may notice that a few entries are repeated; some “Basic Bookshelf” entries are repeated in appropriate topical sections so those lists will be complete. We encourage you to use the “Reference Shelf” as a point of departure in your exploration of historic preservation resource material.

At the end of the list, addresses and other information are provided for those who might be interested in obtaining copies of any of these materials. Note that throughout the list, the symbol “F” indicates that the publication is free, provided at no cost, and the symbol “\$” means that there is a charge for the publication.

Basic bookshelf

1995 Directory of Staffed Local Preservation Organizations.

Washington, D.C.: National Trust for Historic Preservation, 1995. \$

1996 Directory of Private Nonprofit Statewide Preservation Organizations.

Washington, D.C.: National Trust for Historic Preservation, 1996. \$

The Alliance Review. A quarterly newsletter of the National Alliance of Preservation Commissions (NAPC). A full index of articles is available. \$

American Legacy: The Work of the National Register of Historic Places.

Produced by the National Park Service and the National Conference of State Historic Preservation Officers. Washington, D.C.: National Conference of State Historic Preservation Officers, 1997. \$

This 30-minute video takes a brief look at the efforts of Americans across the country who are using the National Register to help preserve important aspects of their past, and uses case studies and narratives to highlight the work of thousands of individuals and government agencies.

The American Mosaic: Preserving A Nation's Heritage. Robert E. Stipe and Antoinette J. Lee (editors).

Washington, D.C.: U.S./ICO-MOS, 1987. \$

A compendium of articles by various authors discussing the history of preservation, its role at various levels of government, the philosophies of why and what to preserve, and the future of preservation in the next twenty years.

Basic Preservation Procedures. Byrd Wood and Priscilla Ditchfield. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

An introduction to the field of historic preservation that outlines key steps to building a successful preservation program.

Cultural Resources Partnership Notes. Various authors. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services, various dates. F

A series of short essays on historic preservation planning, related planning and land-use topics, and preservation strategies for local communities, Indian tribes, state agencies, and federal agencies. Currently available titles include the following:

- *Issues Paper: Conservation Districts*, by Robert E. Stipe and Carole Zellie
- *Subdivision Regulation and Historic Preservation*, by Stephen A. Morris

- *Zoning and Historic Preservation*, by Stephen A. Morris

The Economics of Historic Preservation: A Community Leader's Guide. Donovan D. Rypkema. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

This valuable publication provides community leaders and preservationists with 100 economic reasons for preserving older buildings. From downtown revitalization to heritage tourism, it suggests strong economic arguments in support of preservation.

Guidelines for Local Surveys: A Basis for Preservation Planning. Anne Derry, H. Ward Jandl, Carol D. Shull, and Jan Thorman; revised by Patricia L. Parker. (formerly known as National Register Bulletin 24) Washington, D.C.: U.S. Department of the Interior, National Park Service, 1985. F

Guidance for communities, organizations, federal and state agencies, and individuals conducting surveys of historic resources. (Available from either Heritage Preservation Services or National Register, National Park Service, Washington, D.C.)

A Handbook on Historic Preservation Law. Christopher J. Duerkson, et al. Washington, D.C.: The Conservation Foundation and the National

Center for Preservation Law, 1983.

Traces the history of preservation law and comprehensively examines the law at all levels of government. Provides steps for litigation strategies and lists government economic incentives for preservation. (Out of print, but often available in libraries of state and local historic preservation organizations.)

Historic Preservation: Curatorial Management of the Built World. James Marston Fitch. Reprint of 1982 edition. Charlottesville, VA: University Press of Virginia, 1990. \$

Serves as an introduction to the growing and diversifying realm of historic preservation. Pinpoints the problems and policies of managing the built environment; while concentrating on the U.S., the book provides a global context. Helps bring preservationists of all types onto a common platform, with a shared method and language, so they can work effectively together.

Innovative Tools for Historic Preservation. Marya Morris. (Planning Advisory Service Report No. 438) Chicago: American Planning Association, 1992. \$

Reviews new, effective approaches to preservation, including financial incentives, conservation districts, downzoning, and

various comprehensive plan techniques.

Keeping Time: The History and Theory of Preservation in America. William J. Murtagh. Revised edition. New York: John Wiley & Sons, 1997. \$

The classic primer by the first Keeper of the National Register. Explains the history, values, concepts, and tools of the preservation movement from its earliest days, as currently practiced, and as it looks toward the future.

Local Government and Historic Preservation. Richard Wagner. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

Describes how preservation organizations can work with local governments to preserve historic community resources.

Maintaining Community Character: How to Establish a Local Historic District. Pratt Cassity. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

A proactive strategy for influencing local policy and opinions about the creation of a local historic district.

National Register of Historic Places Bulletins. Various authors. Washington, D.C.: U.S. Department of the Interior, National Park Service, National

Register of Historic Places, various dates. F

A series of helpful guides on identifying, evaluating, and documenting historic properties and preparing property nominations to the National Register.

(Available from your State Historic Preservation Office or the National Register, National Park Service, Washington, D.C.)

The basics.

- *How to Apply the National Register Criteria for Evaluation*
- *How to Complete the National Register Registration Form*
- *How to Complete the National Register Multiple Property Documentation Form (Video also available.)*
- *Researching a Historic Property*
- *Defining Boundaries for National Register Properties*
- *Definition of National Register Boundaries for Archeological Properties*

Specific resource guidance.

Several publications have been prepared to provide guidance on identifying, documenting, and evaluating a variety of specific historic property types, such as traditional cultural properties (including a video), historic battlefields, cemeteries and burial places, historic archeological sites, rural historic landscapes,

designed historic landscapes, post offices, historic vessels and shipwrecks, historic aids to navigation, properties that have achieved significance within the past fifty years, and many others.

Preparing a Historic Preservation Ordinance. Richard J. Roddewig. (Planning Advisory Service Report No. 374) Chicago: American Planning Association, 1983. \$

Discusses the benefits and protection provided by local preservation ordinances, criteria for designation, and legal issues inherent to the drafting of an ordinance.

Preparing a Historic Preservation Plan. Bradford J. White & Richard J. Roddewig. (Planning Advisory Service Report No. 450) Chicago: American Planning Association, 1994. \$

Examines the 10 essential elements of a good preservation plan with case studies illustrating how various communities have modified these to fit their particular needs. Also summarizes certain growth management laws that pertain to preservation.

Preservation Yellow Pages: The Complete Information Source for Homeowners, Communities, and Professionals. Julie Zagars (editor). New York, John Wiley & Sons, Inc., 1997. \$

A guide to preservation

sources at the local, state and national level. Includes an overview of the major areas and disciplines in preservation and information on preservation agencies and organizations. (Available from the National Trust for Historic Preservation.)

Preserving Your Community's Heritage through the Certified Local Government Program. Carole Zellie, with Richard L. Kronick (editor). Washington, D.C.: U.S. Department of the Interior, National Park Service and the National Conference of State Historic Preservation Officers, 1995. F

A synopsis of the CLG program and the benefits that it provides. It reviews all the facets of the program with various towns as case studies to exhibit actual implementation. (Available from your State Historic Preservation Office or Heritage Preservation Services, National Park Service, Washington, D.C.)

Revitalizing Downtown: The Professional's Guide to the Main Street Approach. National Trust for Historic Preservation. Washington, D.C.: National Main Street Center, National Trust for Historic Preservation, 1991. \$

Explains the approach and techniques used by the Main

Street program to revitalize small and medium-sized town centers. Also available in Spanish.

Save Our Land, Save Our Towns. Thomas Hylton. Harrisburg, PA: Richly Beautiful Books, 1995. \$

Addresses the problems of sprawl and the loss of farmland in Pennsylvania and reinforces the need for more cohesive communities and wise land-use planning.

Saving America's Countryside: A Guide to Rural Conservation.

Samuel N. Stokes, A. Elizabeth Watson, and Shelley S. Mastran. 2nd edition. Baltimore, MD: The Johns Hopkins University Press, 1997. \$

Addresses all aspects of rural conservation and land-use planning; it serves as an invaluable resource to any officials or individuals involved in this issue at any level.

The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings. Kay D. Weeks and Anne E. Grimmer (editors). Washington, D.C.: U.S.

Department of the Interior, National Park Service, 1992. \$

Updated Guidelines developed by the National Park Service that address all four work options offered in the Standards, as applied to historic

buildings. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01157-9.)

The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for the Treatment of Cultural Landscapes. Charles A. Birnbaum, ASLA (editor). Washington, D.C.: U.S. Department of the Interior, National Park Service, 1996. \$

New Guidelines developed by the National Park Service that address all four work options offered in the Standards, as applied to vernacular and designed historic landscapes. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01171-4.)

Smart States, Better Communities: How State Governments Can Help Citizens Preserve their Communities. Constance E. Beaumont. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Policy initiatives that state governments can take to support the efforts of citizens to save what they value most about their communities including historic resources protection, tax incentives, funding, state agency investments, community revitalization, rural preservation, transportation,

alternatives to sprawl, and removal of regulatory barriers.

Working on the Past with the Secretary of the Interior's Standards for the Treatment of Historic Properties: Understanding Preservation, Rehabilitation, Restoration, and Reconstruction.

Kay Weeks and Jim Boyd. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services and Horace M. Albright Training Center, n.d. \$

This 40-minute video provides a clear explanation of the philosophical differences between the treatments preservation, rehabilitation, restoration, and reconstruction through interviews, graphics, and examination of four historic properties. Intended to assist owners, managers, and design professionals in selecting and applying the most appropriate treatment. Also discusses the interpretive consequences of treatment. (Available from the Historic Preservation Education Foundation.)

Specific resource types

Altogether Fitting and Proper: Saving America's Battlefields.

Tanya M. Gossett (guest editor). Thematic issue of *CRM* 20(5), 1997.

Fourteen articles on partnerships, preserving battlefields, tourism, use of GIS to map battlefields, and other topics. (Available from the Heritage Preservation Services, National Park Service, Washington, D.C.) F

Archeology and Historic

Preservation. Shereen Lerner.

Washington, D.C.: National Trust for Historic Preservation, 1995. \$

A primer for organizations or individuals that covers basic archeological concepts, state and local issues, protection of archeological sites, public programs, and key legislation.

Balancing Natural and Cultural Issues in the Preservation of Historic Landscapes: Selected Papers from the National Association for Olmsted Parks Conference. Charles A.

Birnbaum and Sandra L. Tallant (editors). A special issue of *The George Wright FORUM*, The Journal of the George Wright Society 13(1), 1996. \$

Six papers by key landscape professionals from the April 1995 conference celebrating the

centennial of the Biltmore Estate, Asheville, North Carolina. (Available from the National Association of Olmsted Parks.)

BARN AGAIN! A Guide to the Rehabilitation of Older Farm Buildings. Mary Humstone.

Washington, D.C.: National Trust for Historic Preservation, 1988. \$

Tips for farmers and preservationists interested in converting historic farm buildings to contemporary agricultural uses.

Battling for Manassas: The Fifty-Year Preservation Struggle at Manassas National Battlefield Park.

Joan M. Zenzen. University Park: Pennsylvania State University Press, 1998. \$

Chronicles the conservation efforts at the Manassas Civil War battlefield site since the 1940s. Issues include fighting intense development threats to its contextual surroundings, protection of its historic viewsheds, and the promotion of heritage tourism in the region.

Conservation of Urban Religious Properties. Anne Wenzel, Bob Jaeger, and Diane Cohen.

Washington, D.C.: National Trust for Historic Preservation, 1990. \$

A look at the preservation of historic religious properties in

metropolitan areas using five Chicago churches as examples.

Curtain Up: New Life for Historic Theaters. Grey Hantaluoma and Mary Margaret Schoenfeld.

Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Useful information on programming technical factors, accessibility, management, and sources of financial and technical assistance for restoring historic theaters.

Factory-Built Housing: Finding a Home in Historic Neighborhoods.

Ellen Beasley. Washington, D.C.: National Trust for Historic Preservation, 1989. \$

Traces the history of factory-built housing and includes information on how to find reliable dealers and manufacturers, code and inspection requirements, and housing costs.

A Field Guide to American Houses. Virginia and Lee McAlester. New York: Alfred A. Knopf, 1992. \$

A comprehensive guide for the identification of vernacular and high style American domestic architecture. Provides historic and architectural contexts for various styles with an extensive glossary supplement.

Focus on Landscape Preservation.

Charles A. Birnbaum (guest editor). Thematic issue of

Historic Preservation Forum 7(3), May/June 1993. \$

Six articles on landscape identification, assessment, treatment, and management. (Available from the American Society of Landscape Architects.)

Getting to Know Your 20th-Century Neighborhood. Greta Terrell. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

A look at neighborhoods developed in the first half of the 20th century. Identifies significant features of 20th-century neighborhoods and offers tips on how to organize residents to protect your neighborhood's historic character.

Good for Business: A Guide to Rehabilitating the Exteriors of Older Commercial Buildings. Paul J. Jakubovich and Les Vollmert. Milwaukee, WI: City of Milwaukee, 1995. \$

Presents an effective approach to rehabbing downtown commercial structures while retaining their historic character. (Available from the American Planning Association.)

Holding Our Ground: Protecting America's Farms and Farmland. Tom Daniels and Deborah Bowers. Covelo, CA: Island Press, 1997. \$

A guidebook for landowners and communities providing

valuable information on effective strategies for rural and farmland preservation. An appendix provides model zoning ordinances, conservation easements, and other documents to carry out a successful preservation program.

Landscape Interpretation. Charles A. Birnbaum and Robert R. Page (guest editors). Thematic issue of *CRM* 17(7), 1994. F

Collection of articles on strategies for interpreting historic, cultural, vernacular, and designed landscapes. (Available from *CRM* Magazine, National Park Service, Washington, D.C.)

The Landscape Universe: Historic Designed Landscapes in Context. Charles A. Birnbaum (editor). Bronx, New York: The Catalog of Landscape Records in the United States at Wave Hill, 1993. \$

Expanded and illustrated papers from a national symposium held in April 1993 at Wave Hill; discusses responsible treatments for individual landscape resources.

Pioneers of American Landscape Design: An Annotated Bibliography. Charles A. Birnbaum (editor) with Lisa Crowder. Washington, D.C.: U.S. Department of the Interior, National Park Service, 1993. \$

Comprehensive source book of information on visionary practitioners who had a major impact

on the designed American landscape. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01127-7.)

Pioneers of American Landscape Design, Volume II: An Annotated Bibliography. Charles A.

Birnbaum (editor) with Julie A. Fix. Washington, D.C.: U.S. Department of the Interior, National Park Service, 1995. \$

Expands on the first edition, with information on approximately 60 more pioneers' lives and work. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01156-1.)

Preservation of Historic Burial Grounds. Lynette Strangstad. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

An explanation for the significance of historic burial grounds, concerns about their preservation and appropriate conservation methods.

Preservation and the Recent Past. Richard Striner. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Case studies illustrate the challenge of saving historic resources whose significance relates to the history of the 20th century.

Preserving Historic Bridges. John W. Snyder. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

The history of bridge building in the United States and current legislation relating to the preservation of historic bridges. Case studies illustrate bridge preservation projects from across the country.

Protecting Cultural Landscapes: Planning, Treatment, and Management of Historic Landscapes. Charles A. Birnbaum, ASLA. (Preservation Briefs 36) Washington, D.C.: U.S. Department of the Interior, National Park Service, 1994. \$

Explains how cultural landscapes represent the nation's historical development and describes strategies for protecting designed and vernacular landscapes. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01143-9.)

Protecting Archeological Sites on Private Lands. Susan L. Henry, with Geoffrey M. Gyrisco, Thomas H. Veech, Stephen A. Morris, Patricia L. Parker, and Jonathan P. Rak. Washington, D.C.: U.S. Department of the Interior, National Park Service, Washington, D.C. 1993. F

Provides strategies for protecting archeological sites that can

be used in local communities when there is no federal involvement in a project. (Available from Heritage Preservation Services, National Park Service, Washington, D.C.)

The Protection of America's Scenic Byways. Shelley Mastran. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

A guide to the scenic by-ways program at the national, state and local levels and the National Scenic Byways Program established by the Intermodal Surface Transportation Efficiency Act (ISTEA).

Railroad Depot Acquisitions and Development. Ruth Falkenberg and John Hankey. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

A step-by-step guide for organizations and individuals interested in preserving historic railroad depots.

A Reality Check for Our Nation's Parks. Charles A. Birnbaum (guest editor). Thematic issue of *CRM* 16(4), 1993. F

Several articles on designed and vernacular landscapes in local, state, and national parks. (Available from Heritage Preservation Services, National Park Service, Washington, D.C.)

Regional Heritage Areas: Approaches to Sustainable Development.

T. Allen Comp. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

A collection of articles describing regional heritage areas across the country. Includes a directory of more than 80 regional heritage areas.

Rural Conservation. Shelley Mastran. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

The steps, tools and sources of information for protecting and preserving rural historic resources.

Saving Historic Roads: A Guidebook for Their Identification, Preservation, Management. Paul Daniel Marriott. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Explains the design, planning, legal, and regulatory guidelines for the maintenance and preservation of historic roads. Provides criteria for establishing the historic significance of the roadway and an overview of the transportation laws and policies that affect them. Case studies serve as illustrative models.

Strategies for the Stewardship and Active Use of Older and Historic Religious Properties. Diane Cohen and A. Robert Jaeger. Washington, D.C.: National

Trust for Historic Preservation, 1996. \$

A guide to the preservation, restoration, and reuse of historic religious structures.

Systems in Houses of Worship: A Guide to Heating, Cooling, Ventilation, Electrical and Lightning Protection Systems. Michael Cruz and Neal A. Vogel. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

A useful manual for church and temple administrators and maintenance staff on building systems and routine maintenance for houses of worship.

Public education and heritage tourism

A Curriculum Framework for Professional Training and Development. Charles S. White and Kathleen A. Hunter. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

Practical advice for teachers, preservationists, and museum and site interpreters of developing programs and instructional materials that focus on historic places as teaching tools.

From Visitors to Volunteers: Organizing a Historic Homes Tour. Ann Anderson. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

A step-by-step guide to help organizations conduct a successful homes tour to increase visibility and raise funds.

Getting Started: How to Succeed in Heritage Tourism. National Trust for Historic Preservation. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Guidance to help communities combine preservation and tourism to obtain manageable economic growth.

Heritage Tourism: Partnerships and Possibilities. Cheryl M. Hargrove, T. Allan Comp, and William T. Alderson. Washington, D.C.: National Trust for Historic Preservation and American Association for State and Local History, 1994. \$

A look at recent developments in heritage tourism and ways to collaborate with other organizations to promote heritage sites.

How to Teach with Historic Places: A Technical Assistance Sourcebook. National Register of Historic Places, National Park Service, and National Trust for Historic Preservation. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

How teachers, site interpreters, and preservationists can use historic places as teaching tools as well as information on developing historic places lesson

plans. Includes the Curriculum Framework, slide presentation, and extensive resource guide.

Advocacy and public relations

Building Support Through Public Relations: A Guide for Nonprofit Preservation Organizations. Olivia T. Meyer. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

Explains how to conduct a successful public relations campaign, and includes tips on news releases, press conferences, radio and television spots, public service announcements, and special events.

Electronic Town Meetings: Planning for the Information Age. APA Planning Commissioners Service. Chicago: American Planning Association, 1996. \$

This 25-minute video and workbook explain how to use computers and television to encourage public participation.

Organizing for Change. Grace Gary. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

Five in-depth case studies on how citizens worked through the political process to change preservation planning decisions.

Successful State Advocacy. Betty Chronic and Barb Pahl. Washington, D.C.: National Trust for Historic Preservation, 1996. §

Explains how to become a more skillful advocate for preservation in your state through examples of actions taken by preservationists in four states—Colorado, Florida, Kansas, and Wisconsin—to introduce and pass preservation legislation.

Successful Public Meetings. Elaine Cogan. San Francisco: Jossey-Bass, Inc., 1992. §

Guide for planning media relations, effective presentations, and holding successful meetings.

Design issues

Design Review. Mark Hinshaw. (Planning Advisory Service Report No. 454) Chicago: American Planning Association, 1995. §

Guides planners and individuals through the design review process and explains how to draft clear, easy-to-understand guidelines for regulating aesthetics.

Design Review: From Historic Preservation to Site Plans. APA Planning Commissioners Service. Chicago: American Planning Association, 1995. §

This 2 1/4-hour video and workbook explain roles in the

design review process and how projects are evaluated, including two exercises.

Design Review in Historic Districts. Rachel S. Cox. Washington, D.C.: National Trust for Historic Preservation, 1997. §

Explains the design review process, the role of the historic district commission, design guidelines, legal issues, and the importance of certified local government status.

Federal Buildings in Context: The Role of Design Review. J. Carter Brown (editor). New Haven: Yale University Press, 1995. §

Goes through the various approaches taken to incorporate the design review process in several case studies of rehabilitated federal buildings. Shows how design review can ensure a high design standard with historic compatibility.

The Hidden Design in Land Use Ordinances: Assessing the Visual Impact of Dimensions Used for Town Planning in Maine Landscapes. Paula M. Craighead (editor). Portland, ME: University of Southern Maine, 1991. §

Describes how underlying land use can result in design restrictions even when there are no formal design standards in place.

Reviewing New Construction Projects in Historic Areas. Ellen Beasley. Washington, D.C.: National Trust for Historic Preservation, 1992. §

Outlines the basic documents and procedures that are essential to the public design review process of new construction projects in historic districts.

Technical topics and building materials

Coping with Contamination: A Primer for Preservationists. Carol Andress, Charles Bartsch, and Deborah Cooney. Washington, D.C.: National Trust for Historic Preservation, 1993. §

An introduction for owners, users, and supporters of historic buildings to the issues surrounding such hazardous materials as lead paint, asbestos, radon, and underground storage tanks.

Preservation Briefs. Various authors. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services, various dates. §

Useful information to help owners and developers of historic buildings to recognize and resolve common preservation and repair problems prior to work. Especially useful to preservation tax incentive program applicants because recommenda-

tions are made for those methods and approaches to rehabilitating historic buildings that are consistent with their historic character. Also popular for classrooms, rehabilitation workshops, and preservation conferences. (Available from the U.S. Government Printing Office.)

Historic Buildings Preservation Briefs #1-14. (set) 1987. (GPO stock number 024-005-01026-2)

1. *The Cleaning and Waterproof Coating of Masonry Buildings.* (Robert C. Mack, AIA, 1975)
2. *Repointing Mortar Joints in Historic Brick Buildings.* (revised) (Robert C. Mack, AIA, and John P. Spewick, 1998)
3. *Conserving Energy in Historic Buildings.* (Baird M. Smith, AIA, 1978)
4. *Roofing for Historic Buildings.* (Sara M. Sweetser, 1978)
5. *The Preservation of Historic Adobe Buildings.* (Lee H. Nelson, editor, 1978)
6. *Dangers of Abrasive Cleaning to Historic Buildings.* (Anne E. Grimmer, 1979)
7. *The Preservation of Historic Glazed Architectural Terra-*

Cotta. (de Teel Patterson Tiller, 1979)

8. *Aluminum and Vinyl Siding on Historic Buildings: The Appropriateness of Substitute Materials for Resurfacing Historic Wood Frame Buildings.* (John H. Myers; revised by Gary L. Hume, 1984)

9. *The Repair of Historic Wooden Windows.* (John H. Myers, 1981)

10. *Exterior Paint Problems on Historic Woodwork.* (Kay D. Weeks and David W. Look, AIA, 1982)

11. *Rehabilitating Historic Storefronts.* (H. Ward Jandl, 1982)

12. *The Preservation of Historic Pigmented Structural Glass. (Vitriolite and Carrara Glass)* (Douglas A. Yorke, Jr. and Thomas L. Hensley; Gregory D. Kendrick, editor, 1984)

13. *The Repair and Thermal Upgrading of Historic Steel Windows.* (Sharon C. Park, AIA, 1984)

14. *New Exterior Additions to Historic Buildings: Preservation Concerns.* (Kay D. Weeks, 1986)

Historic Buildings Preservation Briefs #15-23. (set) 1991. (GPO stock number 024-005-01085-8)

15. *Preservation of Historic Concrete: Problems and General Approaches.* (William B. Conley, AIA, 1987)

16. *The Use of Substitute Materials on Historic Building Exteriors.* (Sharon C. Park, AIA, 1988)

17. *Architectural Character—Identifying the Visual Aspects of Historic Buildings as an Aid to Preserving Their Character.* (Lee H. Nelson, FAIA, 1988)

18. *Rehabilitating Interiors in Historic Buildings—Identifying Character-Defining Elements.* (H. Ward Jandl, 1988)

19. *The Repair and Replacement of Historic Wooden Shingle Roofs.* (Sharon C. Park, AIA, 1989)

20. *The Preservation of Historic Barns.* (Michael J. Auer, 1989)

21. *Repairing Historic Flat Plaster—Walls and Ceilings.* (Marylee MacDonald, 1989)

22. *The Preservation and Repair of Historic Stucco.* (Anne E. Grimmer, 1990)

23. *Preserving Historic Ornamental Plaster*. (David Flaharty, 1990)
- Historic Buildings Preservation Briefs #24-34. (set) 1994. (GPO stock number 024-005-01147-1)*
24. *Heating, Ventilating, and Cooling Historic Buildings: Problems and Recommended Approaches*. (Sharon C. Park, AIA, 1991)
25. *The Preservation of Historic Signs*. (Michael J. Auer, 1991)
26. *The Preservation and Repair of Historic Log Buildings*. (Bruce L. Bomberger, 1991)
27. *The Maintenance and Repair of Architectural Cast Iron*. (John G. Waite and Margot Gayle, 1991)
28. *Painting Historic Interiors*. (Sara B. Chase, 1992)
29. *The Repair, Replacement, and Maintenance of Slate Roofs*. (Jeffrey S. Levine, 1992)
30. *The Preservation and Repair of Historic Clay Tile Roofs*. (Anne E. Grimmer and Paul K. Williams, 1992)
31. *Mothballing Historic Buildings*. (Sharon C. Park, AIA, 1993)
32. *Making Historic Properties Accessible*. (Thomas C. Jester and Sharon C. Park, AIA, 1993)
33. *The Preservation and Repair of Stained and Leaded Glass*. (Neal A. Vogel and Rolf Achilles, 1993)
34. *Applied Decoration for Historic Interiors: Preserving Historic Composition Ornament*. (Jonathan Thornton and William Adair, FAAR, 1994)
- Preservation Brief 35. Understanding Old Buildings: The Process of Architectural Investigation*. Travis C. MacDonald, Jr. 1994. (GPO stock number 005-024-01144-7)
- Preservation Brief 36. Protecting Cultural Landscapes: Planning, Treatment, and Management of Historic Landscapes*. Charles A. Birnbaum, ASLA. 1994. (GPO stock number 024-005-01143-9)
- Preservation Brief 37. Appropriate Methods of Reducing Lead-Paint Hazards in Historic Housing*. Sharon C. Park, AIA, and Douglas C. Hicks. 1995. (GPO stock number 024-005-01149-8)
- Preservation Brief 38: Removing Graffiti from Historic Masonry*. Martin E. Weaver. 1995. (GPO stock number 024-005-00158-7)
- Preservation Brief 39. Holding the Line: Controlling Unwanted Moisture in Historic Buildings*. Sharon C. Park, AIA. 1996. (GPO stock number 024-005-01168-4)
- Preservation Brief 40. Preserving Historic Ceramic Tile Floors*. Anne E. Grimmer and Kimberly A. Konrad. 1996. (GPO stock number 024-005-01169-2)
- Preservation Brief 41. The Seismic Retrofit of Historic Buildings: Keeping Preservation in the Forefront*. David W. Look, AIA, Terry Wong, PE, and Sylvia Rose Augustus. 1997. (GPO stock number 024-005-01184-6)
- Preservation Brief 42. The Maintenance, Repair, and Replacement of Historic Cast Stone*. Richard Pieper. 1998. (GPO stock number 024-005-01190-1)
- Preservation Brief 43. The Preparation and Use of Historic Structure Reports*. Deborah Slaton. 1998. (GPO stock number 024-005-01191-9)
- The Secretary of the Interior's Standards for Rehabilitating Historic Buildings*. (Unillustrated version) Anonymous. Washington, D.C.: U.S. Department of the Interior, National Park Service, 1990. \$
- The Standards are used in the Preservation Tax Incentives

program to determine whether the historic character of a building is preserved in the process of rehabilitation. Accompanying guidelines assist in applying the Standards. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01061-1.)

The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings. Kay D. Weeks and Anne E. Grimmer (editors). Washington, D.C.: U.S. Department of the Interior, National Park Service, 1992. \$

Updated Guidelines address all four work options offered in the Standards, as applied to historic buildings. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01157-9.)

The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for the Treatment of Cultural Landscapes. Charles A. Birnbaum, ASLA (editor). Washington, D.C.: U.S. Department of the Interior, National Park Service, 1996. \$

New Guidelines address all four work options offered in the Standards, as applied to vernacular and designed historic

landscapes. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01171-4.)

Stained Glass in Houses of Worship. Rolf Achilles and Neal A. Vogel. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

The art and history of stained glass as well as practical issues regarding its preservation.

Treatment for Flood Damaged Historic Buildings. Jim Sewall. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Strategies to help building owners reduce structural and cosmetic flood damage to older and historic buildings.

Working on the Past with the Secretary of the Interior's Standards for the Treatment of Historic Properties: Understanding Preservation, Rehabilitation, Restoration, and Reconstruction. Kay Weeks and Jim Boyd. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services and Horace M. Albright Training Center, n.d. \$

This 40-minute video provides a clear explanation of the distinctions among preservation, rehabilitation, restoration, and reconstruction through inter-

views, graphics, and examination of four historic properties. Intended to assist owners, managers, and design professionals in selecting and applying the most appropriate treatment. (Available from the Historic Preservation Education Foundation.)

Planning and development

Alternatives to Sprawl. Dwight Young. Cambridge, MA: Lincoln Institute of Land Policy, 1995. \$

A summary of the findings and recommendations of a conference on urban sprawl to help private citizens and public officials make informed choices about future growth patterns of urban and rural areas.

America's Downtowns: Growth, Politics, and Preservation. Richard C. Collins, Elizabeth B. Waters, and A. Bruce Dotson. New York: John Wiley & Sons, Inc, 1995. \$

Shows how to integrate preservation into local policies that shape growth and development with a review of various cities around the country.

At Road's End: Transportation and Land Use Choices for Communities. Daniel Carlson, Lisa Wormser and Cy Ulberg. Covelo, CA: Island Press, 1995. \$

Addresses the failure of American land-use and

transportation issues to coordinate into a more holistic public policy. Shows how ISTEA attempts to bridge that gap by encouraging communities to consider all aspects of the transportation planning process. Presents seven successful case studies.

Better Models for Superstores.

Constance E. Beaumont.

Washington, D.C.: National Trust for Historic Preservation, 1997. \$

Explains how several national discount retailers have taken steps to minimize sprawl and to fit in better with the landscape and existing communities.

A Better Place to Live: Reshaping the American Suburb. Philip Langdon. Amherst, MA: The University of Massachusetts Press, 1997. \$

An analysis of how the suburban way of life has exacerbated the social ills of modern America through fragmentation of development and an overall lack of community. Also provides alternative designs to make the suburban landscape more connected and aesthetically appealing.

Boston's "Changeful Times": Origins of Preservation & Planning in America. Michael Holleran. Baltimore, MD: Johns Hopkins University Press, 1998. \$

Examination of the evolution of Boston from 1860 to 1930, in

terms of historic preservation policy and urban planning. Explains how the city of Boston paved the way for preservation for the rest of the nation.

The Citizen's Guide to Planning.

Herbert H. Smith. 3rd edition. Chicago: American Planning Association, 1993. \$

Clear, easy-to-understand explanation of the basics of planning, zoning, subdivisions, and capital improvement programs.

The Citizen's Guide to Zoning.

Herbert H. Smith. Chicago: American Planning Association, 1983. \$

Clear, easy-to-understand explanation of zoning, zoning regulations, and the zoning process.

Conservation Design for Subdivisions: A Practical Guide to Creating Open Space Networks. Randall G. Arendt, et al. Covelo, CA: Island Press, 1996. \$

Provides conservation-minded techniques for planned suburban growth without sacrificing environmental and cultural resources.

Creating Successful Communities:

A Guidebook to Growth Management Strategies. Michael A. Mantell, Stephen F. Harper, and Luther Propst. Washington, D.C.: Island Press, 1990. \$

Discusses techniques and provides case studies for identifying

and protecting historic and natural resources of value to communities, particularly small communities in rural areas.

Design and Development: Infill Housing Compatible with Historic Neighborhoods. Ellen Beasley.

Washington, D.C.: National Trust for Historic Preservation, 1988. \$

Explores the design and development processes behind compatible infill housing and includes strategies for new housing on vacant lots, how to write a project program, and procedures for infill development.

Everyone Wins! A Citizen's Guide to Development. Richard D. Klein.

Chicago: American Planning Association, 1990. \$

Practical explanation of the development process and strategies that citizens can use to influence the outcome.

How Superstore Sprawl Can Harm Communities (And What Citizens Can Do About It). Constance E. Beaumont. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

A valuable guide for citizens faced with superstore development in their community.

Local Historic Preservation Plans: A Selected Annotated Bibliography.

Neil Gagliardi and Stephen Morris. Washington, D.C.: U.S.

Department of Interior, National Park Service, 1993. F

An overview of the range of local historic preservation plans that were developed and used across the country, including information on plans that address various issues such as archeology, demolition controls, economic development, land use regulations, preservation easements, and tourism. (Currently out of print, but photocopies are available from Heritage Preservation Services, National Park Service, Washington, D.C.)

Place Notes. Philip B. Herr and Sarah James. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

Definitions and descriptions of more than 50 planning tools and techniques to assist residents of rural communities with planning and preservation issues.

Preparing a Historic Preservation Plan. Bradford J. White & Richard J. Roddewig. (Planning Advisory Service Report Number 450) Chicago: American Planning Association, 1994. \$

Examines the 10 essential elements of a good preservation plan with case studies illustrating how various communities have modified these to fit their particular needs. Also summarizes certain growth management laws that pertain to preservation.

Roads Less Traveled: Intelligent Transportation Systems for Sustainable Communities. PTI Transportation Task Force. Washington, D.C.: Public Technology, Inc., 1998. \$

A guidebook from the Intelligent Transportation Systems Program that shows how smart transportation planning can support the three pillars of sustainable development: economics, environment, and equity.

Rural By Design: Maintaining Small Town Character. Randall Arendt. Chicago: American Planning Association, Planners Press, 1994. \$

A how-to book that addresses planning, conservation, and development issues in a rural context. This comprehensive treatise on wise land-use planning covers the history and theories of the field, alternatives to new development, implementation techniques, and case examples to support the proposals.

Save Our Land, Save Our Towns. Thomas Hylton. Harrisburg, PA: Richly Beautiful Books, 1995. \$

Addresses the problems of sprawl and the loss of farmland in Pennsylvania and reinforces the need for more cohesive communities and wise land-use planning.

Saved By Development: Preserving Environmental Areas, Farmland, and Historic Landmarks with

Transfer of Development Rights. Rick Pruetz. Burbank, CA: Arje Press, 1997. \$

Highlights the implementation of the transfer of development rights (TDR) process into local planning and land use policy. Provides a comprehensive discussion of this topic—explains why TDRs work and how it is a market-driven solution to the preservation of open space.

Slow Down, You're Going Too Fast: The Community Guide to Traffic Calming. PTI Transportation Task Force. Washington, D.C.: Public Technology, Inc., 1998. \$

A booklet produced in coalition with the EPA's Transportation Partners program that helps local officials and civic groups with the issues of curtailing traffic in their communities. Includes thirty case studies from the U.S., Canada, and abroad.

Smart Moves: A Decision-Maker's Guide to the Intelligent Transportation Infrastructure. PTI Transportation Task Force. Washington, D.C.: Public Technology, Inc., 1996. \$

Funded in part by the Federal Highway Administration, this guidebook helps government authorities at all levels plan, finance, and implement intelligent transportation management schemes.

Smart States, Better Communities: How State Governments Can Help Citizens Preserve their Communities. Constance E. Beaumont. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Policy initiatives that state governments can take to support the efforts of citizens to save what they value most about their communities including historic resources protection, tax incentives, funding, state agency investments, community revitalization, rural preservation, transportation, alternatives to sprawl, and removal of regulatory barriers.

Sustainability and Cities: Overcoming Automobile Dependence. Peter Newman and Jeffrey Kenworthy. Covelo, CA: Island Press, 1998. \$

Emphasizes the inherent connection between transportation management and sustainability; the authors postulate that if you don't control the former you will never realize the latter.

Technology: A Bridge to the States—Opportunities for Intergovernmental Cooperation on Intelligent Transportation Systems. PTI Transportation Task Force. Washington, D.C.: Public Technology, Inc., n.d. \$

Focuses on the cooperation between state and local government officials when developing intelligent transportation policies.

Urban Parks and Open Space. Alexander Garvin, Gayle Berens, and Christopher Leinberger. Washington, D.C.: Urban Land Institute, 1997. \$

Describes effective techniques for innovative design, funding, and management for open space, parks, and greenways with full-color illustrations.

When City and Country Collide: Managing Growth in the Metropolitan Fringe. Tom Daniels. Covelo, CA: Island Press, 1998. \$

Provides alternatives to the urban fringe phenomenon with compact development models, sustainable design principles, regional comprehensive planning, and sprawl control mechanisms.

Protection strategies and preservation tools

The Conservation Easement Handbook: Managing Land Conservation and Historic Preservation Easement Programs. Janet Diehl and Thomas S. Barrett. Alexandria, VA: Land Trust Exchange [now the Land Trust Alliance], 1988. \$

Guidance on designing, developing, and enforcing conservation easements as an effective development management tool. Includes a survey of over 200 easement programs.

Establishing an Easement Program to Protect Historic, Scenic, and Natural

Resources. Elizabeth Watson and Stefan Nagel. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

Practical advice on legal and administrative issues for organizations that want to set up an easement program.

Innovative Tools for Historic Preservation. Marya Morris. (Planning Advisory Service Report No. 438) Chicago: American Planning Association, 1992. \$

Reviews new, effective approaches to preservation, including financial incentives, conservation districts, downzoning, and various comprehensive plan techniques.

In Search of Collaboration: Historic Preservation and the Environmental Movement. Edward T. McMahon and A. Elizabeth Watson. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

A look at potential partnerships between preservationists and conservationists to ensure the maximum protection of the natural and cultural environment.

Model Conservation Easement and Historic Preservation Easement, 1996: Revised Easements and Commentary from "The Conservation Easement Handbook." Thomas S. Barrett and Stefan Nagel. Washington, D.C.: Land Trust Alliance, 1996. \$

Updates information and

commentary on the model conservation and historic preservation easement presented originally in *The Conservation Easement Handbook*, listed above.

Protecting Archeological Sites on Private Lands. Susan L. Henry, with Geoffrey M. Gyrisco, Thomas H. Veech, Stephen A. Morris, Patricia L. Parker, and Jonathan P. Rak. Washington, D.C.: U.S. Department of the Interior, National Park Service, 1993. F

Describes strategies for protecting archeological sites that can be used in local communities when there is no federal involvement in a project. (Available from Heritage Preservation Services, National Park Service, Washington, D.C.)

Saving Place: A Guide and Report Card for Protecting Community Character. Philip B. Herr. Boston, MA: National Trust for Historic Preservation, 1991. S

A guide to help residents and local officials protect communities through sound growth policy, economic development, natural resource protection, and historic preservation.

A Survey of State Statutes Protecting Archeological Resources. Carol L. Carnett, Esq. Washington, D.C.: National Trust for Historic Preservation and National Park Service, 1995. S

A state-by-state review of state laws about the protection of archeological resources.

Preservation law and other legal issues

Federal Historic Preservation Case Law, 1966-1996: Thirty Years of the National Historic Preservation Act. Adina W. Kanefield. Washington, D.C.: Advisory Council on Historic Preservation, 1996. F

Provides an overview of federal historic preservation law since the inception of the National Historic Preservation Act of 1966. The first section highlights various processes that trigger federal litigation, such as Section 106 Review and executive orders; the second section provides comprehensive summaries of court decisions that involved federal preservation law.

Federal Historic Preservation Laws. Sara K. Blumenthal; revised by Emogene A. Bevitt. Washington, D.C.: U.S. Department of the Interior, National Park Service, 1993. S

Lists the major historic preservation laws governing a national program that coordinates and supports both public and private efforts to identify, evaluate, and protect our historic and archeological resources. Includes the Native American Graves Protection and Repatriation Act,

the 1992 amendments to the National Historic Preservation Act of 1966, and updates most other laws. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01124-2.)

A Handbook on Historic Preservation Law. Christopher J. Duerksen, et al. Washington, D.C.: The Conservation Foundation and the National Center for Preservation Law, 1983.

Traces the history of preservation law and comprehensively examines the law at all levels of government. Provides steps for litigation strategies and lists government economic incentives for preservation. (Out of print, but often available in libraries of state and local historic preservation organizations.)

History on the Line: Testimony in the Cause of Preservation. Richard W. Longstreth. Ithaca, NY: Historic Urban Plans and the National Council on Preservation Education, 1998. S

Presents a variety of cases that have come before the Historic Preservation Review Board and other government agencies in the District of Columbia. Helps advocates develop a strong case for the preservation of a building when the notion is contested before a review board or in a court of law.

A Layperson's Guide to Preservation Law: A Survey of Federal, State, and Local Laws Governing Historic Resource Protection. Julia H. Miller. Washington, D.C.: National Trust for Historic Preservation, 1997. \$

A look at various laws and regulations that protect historic resources including federal, state, and local laws, as well as those governing nonprofit organizations and museum properties.

Preparing a Historic Preservation Ordinance. Richard J. Roddewig. (Planning Advisory Service Report Number 374) Chicago: American Planning Association, 1983. \$

Discusses the benefits and protection provided by local preservation ordinances, criteria for designation, and legal issues inherent to the drafting of an ordinance.

Procedural Due Process in Plain English: A Guide for Preservation Commissions. Bradford J. White and Paul W. Edmondson. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Explains procedural due process and provides guidance on topics that commonly arise in the context of local ordinances granting regulatory powers to historic preservation commissions.

Propriety of Using the Police Power for Aesthetic Regulation: A Comprehensive State-by-State Analysis. Sarah L. Goss, Esq. Washington, D.C.: U.S. Department of the Interior, National Park Service and the National Center for Preservation Law, 1992. \$

An analysis of the government use of police power to enforce aesthetic regulations with a review of each state's policies concerning this legal issue. (Out of print, but often available in libraries of state and local historic preservation organizations.)

Responding to the Takings Challenge: A Guide for Officials and Planners. Richard J. Roddewig and Christopher J. Duerksen. (Planning Advisory Service Report Number 416) Chicago: American Planning Association, 1989. \$

Outlines features of the takings claim in land-use issues, how to combat this challenge at all levels, and how to promote land-use regulations most effectively.

Safety, Building Codes, and Historic Preservation. Marilyn E. Kaplan. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

A review of the evolution of the building regulatory system and current building codes and a discussion of compliance issues for older and historic buildings.

The Takings Issue: Constitutional Limits on Land Use Control and Environmental Regulation. Robert Meltz, Dwight H. Merriam, and Richard M. Frank. Covelo, CA: Island Press, 1998. \$

An objective examination of the takings issue for anyone involved in day-to-day decisions about land use. Provides a framework to challenge the takings claim in court and in the office.

Takings Law in Plain English. Christopher J. Duerksen and Richard J. Roddewig. Washington, D.C.: American Resources Information Network, 1994.

Short guide to understanding the history and principles of the takings law. (Available from the National Trust for Historic Preservation.)

Talking Back Advisory #5: Don't Get Taken by the "Takings" (& Other "Property Rights") Scams. The Advocacy Institute. Washington, D.C.: Advocacy Institute, 1996. \$

Clears up the takings issue by differentiating between the true, legal term, "takings," and the umbrella term, "takings," used by property rights advocates to dismiss regulations that may cut into their profits, such as environmental regulations, zoning, and health/safety laws. Also provides a series of responses to counter the "takings" challenges.

Economics of historic preservation

Appraising Easements: Guidelines for Valuation of Historic Preservation and Land Conservation Easements. Land Trust Alliance. 2nd edition. Washington, D.C.: Land Trust Alliance, 1990. \$

Known as the "bible" for easement appraisal among preservationists, land trusts, landowners, and appraisers. Includes extensive appendices containing U.S. Treasury regulations relating to easement valuation and substantiation, selected revenue procedures, and sample easement restrictions.

Appraising Historic Properties. Judith Reynolds. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Explains the appraisal process and issues surrounding the valuation of historic properties, and what to look for when selecting an appraiser.

Dollar\$ and Sense of Battlefield Preservation: The Economic Benefits of Protecting Civil War Battlefields. Frances H. Kennedy and Douglas R. Porter. Washington, D.C.: The Preservation Press for the Conservation Fund, 1994. F

Provides community leaders with economically sound arguments for preserving battlefields and open space, and demonstrates how community leaders

can use regulatory laws and land-use planning strategies to protect local battlefields. (Available from Heritage Preservation Service, National Park Service, Washington, D.C., and from the National Trust for Historic Preservation.)

Dollars & Sense of Historic Preservation. Various authors. Washington, D.C.: National Trust for Historic Preservation, various dates. \$

Compilation of a series of speeches, short articles, and excerpts from reports on the economic and fiscal impacts of historic preservation.

001: *Virginia's Economy and Historic Preservation: The Impact of Preservation on Jobs, Business, and Community Development.* Donovan D. Rypkema for the Preservation Alliance of Virginia, 1995.

002: *The Economic Benefits of Preserving Community Character: A Case Study from Galveston, Texas.* Government Finance Research Center, 1996.

003: *The Economic Effects of Historic Preservation in Rhode Island.* Edward Sanderson from *Forum.*, Fall 1994, Vol. 9, No. 1.

004: *The Economic and Fiscal Impacts of Historic District Designation: Lower Downtown Denver.* Hammer, Siler, and George, 1990.

005: *The Economic Benefits of Preserving Community Character: A Case Study from Fredericksburg, Virginia.* Government Finance Research Center, 1996.

006: *The Investor Looks at an Historic Building.* Donovan D. Rypkema, 1991.

007: *The Impacts of Historic District Designation in Washington, D.C.* Dennis Gale. Center for Washington Area Studies, George Washington University, 1991.

008: *Economic Benefits of Historic Preservation in Georgia: A Study of Three Communities.* Athens-Clarke County Planning Department, 1996.

009: *Use it or Lose It.* Matthew Bauer, 1995. (A study of how historic landmark and landmark district designation affects commercial property values.)

010: *The Importance of Historic Preservation in Downtown Richmond: Franklin Street, A Case Study.* Kim Chen, 1990.

The Economic Benefits of Preserving Community Character: A Practical Methodology. Joni L. Leithe. Washington, D.C.: National Trust for Historic Preservation and The Government Finance Research Center, 1991. \$

A step-by-step manual of how to assess the economic impacts of preservation on your particular community.

The Economics of Historic Preservation: A Community Leader's Guide. Donovan D. Rypkema. Washington, D.C.: National Trust for Historic Preservation, 1995.

Provides community leaders and preservationists with 100 economic reasons for preserving older buildings. From downtown revitalization to heritage tourism, it suggests strong economic arguments in support of preservation.

Economic Impacts of Historic Preservation. Rutgers University Center for Urban Policy Research. Trenton, NJ: Task Force on New Jersey History, 1997. \$

Detailed statewide study of the economics of historic preservation, using a state-of-the-art input-output model to analyze the data. The impacts include direct economic consequences of preservation-related activity—rehabilitation, heritage tourism, and the operations of historic sites and organizations—as well as the indirect “multiplier effects,” such as job creation.

The Economics of Rehabilitation. Donovan Rypkema. Washington, D.C.: National Trust for Historic Preservation, 1997. \$

Demystifies real estate development and explains how to demonstrate the economic benefits of preserving older buildings.

Gambling, Economic Development, and Historic Preservation. Christopher Chadbourne, Philip Walker, and Mark Wolfe. (Planning Advisory Service Report No. 469) Chicago: American Planning Association, 1997. \$

How to establish gambling operations in your community that boost the local economy without detracting from the unique character of the area—five case studies reveal how to dovetail gambling with heritage tourism.

A Guide to Tax-Advantaged Rehabilitation. Jayne F. Boyle, Stuart Ginsberg, and Sally Oldham. Revised by Donovan Rypkema. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Explains the historic rehabilitation tax credit in an easy question and answer format. Representative projects and simple worksheets help readers estimate the value of the credit for their projects.

Preservation Revolving Funds. Lyn Howell Moriarity. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Explains how to establish a preservation revolving fund and gain an understanding of organizational issues, project eligibility, acquisition tools, rehabilitation options, marketing and resale, protective measures, publicity and funding.

Preserving and Revitalizing Older Communities: Sources of Federal Assistance. Leslie Slavitt, with Susan Escherich (editor). Washington, D.C.: U.S. Department of the Interior, National Park Service, 1993. \$

Brief descriptions of 90 federal programs that provide assistance to revitalize declining historic neighborhoods. The entries focus on assistance available to nonprofit organizations, localities, and, in some case, to states. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01129-3.)

Quest for Funds Revisited: A Fund-Raising Starter Kit. Joe Breitenicher and Bob Hohler. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Guides nonprofit organizations through the development process and explains how to build support from three sectors

—foundations, corporations, and individuals.

Questions and Answers about CLG Grants from SHPOs: An Introductory Guide. Stephen A. Morris. Washington, D.C.: U.S. Department of the Interior, National Park Service, n.d. F

Explains the Certified Local Government program and the grants available to local communities under this program for carrying out historic preservation activities. (Available from Heritage Preservation Services, National Park Service, Washington, D.C.)

Share your Success: Fund-Raising Ideas. Leilah Powell. Washington, D.C.: National Trust for Historic Preservation, 1993. \$

Learn from other preservation and nonprofit organizations about innovative fund-raising events, products and programs.

Using the Community Reinvestment Act in Low-Income Historic Neighborhoods. Jennifer L. Blake. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

A case study describing the efforts of coalition of Pittsburgh community organizations to reverse the red-lining practices of financial institutions and bring historic preservation benefits to low-income and minority neighborhoods.

Special topics

Accessibility and Historic Preservation. Thomas C. Jester and Judith Hayward. Windsor, VT: Historic Windsor, 1992. \$

Compendium of resource materials on the law and its application to historic properties, used in a series of accessibility workshops sponsored by the National Park Service.

Affordable Housing Through Historic Preservation: A Case Study Guide to Combining the Tax Credits. William F. Delvac, Susan Escherich, and Bridget Hartman. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services, and the National Trust for Historic Preservation, 1997. \$

Overview of how to finance historic buildings for affordable housing by combining two federal tax incentives programs—the historic rehabilitation tax credit (preservation tax incentives program) and the low-income housing tax credit. Six case studies illustrate successful rehabilitation projects by nonprofit and for-profit organizations. (Available from the U.S. Government Printing Office, GPO stock number 024-005-01148.)

Base Closures and Historic Preservation: A Guide for Community Preservationists. Elizabeth Johnson and Debra

Rhoad. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

A guide to help local residents and preservation organizations participate in the base closure process (BRAC) and champion the protection of cultural resources.

Buyer's Guide to Older and Historic Homes. Richard Wagner. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Explains the benefits of owning an old house as well as tips to finding a house; regulatory, environmental, and financial issues; inspection and appraisal concerns; and insurance considerations.

Controlling Disasters: Earthquake-Hazard Reduction for Historic Buildings. Rachel Cox. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

How to assess the risk for your particular building, identify goals, and select and work productively with qualified professionals.

Cultural and Ethnic Diversity in Historic Preservation. Elizabeth A. Lyon et al. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

An introduction to the preservation of diverse ethnic and cultural sites and suggestions for ways to encourage increased par-

participation by minority communities in preservation activities.

History for Hire: Using Cultural Resources as Film Locations. Amy R. Masterman. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

A guide for homeowners, museum administrators, and business owners to the benefits and drawbacks of using historic resources as film locations.

Hurricane Readiness Guide for Owners and Managers of Historic Resources. Ellen Uguccioni and Joseph Herndon. Washington, D.C.: National Trust for Historic Preservation, 1997. \$

A guide to preventing damage to historic resources from hurricanes both before and after a storm strikes.

Introduction to Photographing Historic Properties. Kirk Gittings. Washington, D.C.: National Trust for Historic Preservation, 1988. \$

A guide to photographing buildings and interiors for documentary or artistic purposes.

Natural Hazard Mitigation: Recasting Disaster Policy and Planning. David Godschalk, Timothy Beatley, Philip Berke, David J. Brower, and Edward J. Kaiser. Covelo, CA: Island Press, 1998. \$

Guidance on effective disaster

mitigation policy and practice to reduce federal expenditures on recovery and relief, including how advance planning can greatly reduce the impacts of a natural disaster on a community, and provide an analysis of the various techniques of mitigation.

New Life for White Elephants: Adapting Historic Buildings for New Uses. Anonymous (editor). Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Describes projects around the country that were once seen as white elephants and are now examples of successful renovation and reuse.

The New Old House Starter Kit. Richard Wagner, AIA. Washington, D.C.: National Trust for Historic Preservation, 1997, \$

Practical tips for finding a qualified architect, budgeting rehabilitation work, and researching the history of your property.

Preserving the Built Heritage: Tools for Implementation. J. Mark Schuster, with John de Monchaux and Charles A. Riley II (editors). Hanover, NH: University Press of New England, 1997. \$

A series of essays from preservation officials around the globe that arose from the Salzburg Seminar in 1995, titled

“Preserving the National Heritage: Policies, Partnerships, and Actions.” Provides innovative approaches that will be effective in the U.S. and different areas of the world, especially Central and Eastern Europe.

Preserving the Past and Making It Accessible for People with Disabilities. Thomas C. Jester. Revised edition. Washington, D.C.: U.S. Department of the Interior, National Park Service, Heritage Preservation Services, 1996. F

Short booklet that provides information on upgrading historic properties with barrier-free accommodations and meeting ADA requirements without compromising the significant features or aesthetics of the structure.

Protecting the Past From Natural Disasters. Carl L. Nelson. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

Examines case studies from the Loma Prieta earthquake in San Francisco to Hurricane Hugo in Charleston, SC. Focuses on how to prepare in advance for natural disasters, how to implement immediate relief procedures, and reviews long-term recovery methods.

Rescuing Historic Resources: How to Respond to a Preservation Emergency. Leah Konicki. Washington, D.C.: National

Trust for Historic Preservation, 1998. \$

An outline of the steps to take when your community's historic resources are facing an immediate threat.

Siting Cellular Towers: What Your Local Government Needs to Know. PTI Telecommunications Task Force. Washington, D.C.: Public Technology, Inc., n.d. \$

Provides information on how to regulate the placement of cell towers and how to coordinate this with the local government's traditional zoning ordinances and land use codes.

The Thoreau Center of Sustainability: A Model Public-Private Partnership. Elizabeth Johnson. Washington, D.C.: National Trust for Historic Preservation, 1997. \$

A case study of the development of the Thoreau Center for Sustainability in San Francisco describing the creative financing and partnerships that made the project possible.

The United States Preservation Commission Identification Project. Connie Malone and Pratt Cassity. Athens, GA: National Alliance of Preservation Commissions, 1994. F

A nationwide survey of preservation commissions to collect data on the most important characteristics of commissions and the primary issues they face.

Commission and program operations

GIS: The Next Management Tool. PTI Telecommunications Task Force. Washington, D.C.: Public Technology, Inc., 1997. \$

Explores the amazing possibilities that geographic information systems (GISs) can offer to any effective local government. Teaches how to plan, fund, and implement successful systems and exhibits how GIS can link data from many government departments. Provides a full glossary with additional informational resources.

Investing in Volunteers: A Guide to Effective Volunteer Management. Esther Hall. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

How to design and manage a successful volunteer program.

Legal Considerations in Establishing a Historic Preservation Organization. Collette C. Goodman, with revisions by Stefan Nagel. Revised edition. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Explains the various ways to structure a new organization and provides important information on tax considerations and legislative/lobbying restrictions.

Membership Development: A Guide for Nonprofit Preservation

Organizations. Catherine A. Horsey. Washington, D.C.: National Trust for Historic Preservation, 1996. \$

Suggests ways to retain existing members and to attract new members to your organization.

Organizing Volunteers for Preservation Projects. Grace Gary. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

Tips for carrying out a successful preservation project using a volunteer workforce and limited funds.

Personnel Issues for Preservation Nonprofit Organizations. Karen Peil. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Personnel policies and procedures, recruitment, interviewing, performance evaluation, salary administration, employee benefits, and much more.

Risk Management and Liability Insurance for Nonprofit Preservation Organizations. Charles Tremper and Pam Rypkema. Washington, D.C.: National Trust for Historic Preservation, 1995. \$

How nonprofit organizations can control and manage risk. Techniques to help prevent insurance claims as well as information on the types of insurance that nonprofits should consider purchasing.

A Self-Assessment Guide for Community Preservation Organizations. Katherine Adams. Washington, D.C.: National Trust for Historic Preservation, 1989. \$

Guidance for organizations undertaking a self-assessment process to measure effectiveness and help plan for the future.

Steering Nonprofits: Advice for Boards and Staff. Staff of the Management Assistance Group. Washington, D.C.: National Trust for Historic Preservation, 1991. \$

A review of management responsibilities ranging from budgeting to personnel to board relations as well as a look at some of the changes that affect all non-profit organizations.

Strategic Planning for Nonprofit Organizations. Marc Smiley. Washington, D.C.: National Trust for Historic Preservation, 1992. \$

Guidance for nonprofit organizations on strategic planning, including a model planning process for organizations to follow.

Surfing the 'Net': A Local Government Guide to Internet Connection. PTI

Telecommunications Task Force. Washington, D.C.: Public Technology, Inc., 1995. \$

Easy guide to exploring the opportunities of the Internet and

how a community can benefit from its resources. Explains how to get online, how to set up a Web page, and why a community should get connected.

Using Professional Consultants in Preservation. Ellen Beasley. Washington, D.C.: National Trust for Historic Preservation, 1994. \$

Learn how to get the best results from the services of a consultant for your preservation organization. Includes sample contracts, letter agreements, and requests for proposals.



Sources of information

Addresses, telephone numbers, and, if available, Internet and World Wide Web information are provided below to help you obtain copies of the materials listed in this booklet. Every attempt has been made to provide up-to-date information. If some of this information has become outdated, or if a publisher is not listed below, please check with your local library or bookstore for assistance in obtaining the information.

Advisory Council on Historic Preservation, Old Post Office Building, 1100 Pennsylvania Avenue, NW, Suite 809, Washington, D.C. 20004, (202) 606-8503/8505, Email: achp@achp.gov, www.achp.gov

Advocacy Institute, 1707 L Street, NW, Suite 400, Washington, D.C. 20036, (202) 659-8475, Email: info@advocacy.org, www.advocacy.org

American Planning Association, 122 S. Michigan Avenue, Suite 1600, Chicago, IL 60603, (312) 786-6344, Email: BookService@planning.org, www.planning.org

American Society of Landscape Architects, 636 "I" Street, NW, Washington, D.C. 20001-3736, 1(800) 787-2665, www.asla.org

- The Catalog of Landscape Records in the United States at Wave Hill, 675 West 252nd Street, Bronx, NY 10471
- CRM Magazine, National Park Service, U.S. Department of the Interior, 1849 C Street, NW, Room NC350, Washington, D.C. 20240, Email: crmmag@nps.gov, www.cr.nps.gov/crm
- Heritage Preservation Services, National Park Service, U.S. Department of the Interior, 1849 C Street, NW, Room NC330, Washington, D.C. 20240, Email: hps-info@nps.gov, www2.cr.nps.gov
- Historic Preservation Education Foundation, P.O. Box 77160, Central Station, Washington, D.C. 20013
- Historic Urban Plans, Inc., P.O. Box 276, Ithaca, NY 14850
- Historic Windsor, Inc., P.O. Box 1777, Windsor, VT 05089-0021, (802) 674-6752
- Island Press, P.O. Box 7, Covelo, CA 95428-007, 1(800) 828-1302, Email: ipwest@igc.apc.org
- John Wiley & Sons, Inc., 605 3rd Avenue, Fl. 5, New York, NY 10158-0180, 1(800) 225-5945
- Johns Hopkins University Press, 2715 N. Charles Street, Baltimore, MD 21218-4319, 1(800) 537-5487, Email: bkinfo@jhupress.jhu.edu, www.press.jhu.edu/press/books/index.htm
- Jossey-Bass, Inc., 350 Sansome Street, #700, San Francisco, CA 94104-1342, (415) 433-1740
- Land Trust Alliance, 1319 F Street, NW, Suite 501, Washington, D.C. 20004-1106, (202) 638-4725, www.lta.org
- Lincoln Institute of Land Policy, 113 Brattle Street, Cambridge, MA 02138-3400, 1(800) 526-3873, Email: help@lincolninst.edu, www.lincolninst.edu
- National Alliance of Preservation Commissions, P.O. Box 1605, Athens, GA 30603, (706) 542-4731
- National Conference of State Historic Preservation Officers, Hall of States, Suite 342, 444 North Capitol Street, NW, Washington, D.C. 20001, (202) 624-5465
- National Association of Olmsted Parks, 7315 Wisconsin Avenue, Suite 504-E, Bethesda, MD 20814
- National Register of Historic Places, National Park Service, U.S. Department of the Interior, 1849 C Street, NW, Room NC400, Washington, D.C. 20240, (202) 343-8012, Email: nr_reference@nps.gov, www.cr.nps.gov/nr/nrpubs.html
- National Trust for Historic Preservation, 1785 Massachusetts Avenue, NW, Washington, D.C. 20036, (202) 588-6000, www.nthp.org
- Pennsylvania State University Press, 820 N. University Drive, USB-1, Suite C, University Park, PA 16802-1012, 1(800) 326-9180, www.psu.edu/psupress
- Public Technology, Inc., 1301 Pennsylvania Avenue, NW, #800, Washington, D.C. 20004-1793, 1(800) 852-4934, www.pti.nw.dc.us
- Richly Beautiful Books, Seitz and Seitz, Inc., 1006 Second Street, Suite 1-A, Harrisburg, PA 17102-3121, (717) 232-7944
- Rutgers University Center for Urban Policy Research, Civic Square, 33 Livingston Avenue, Suite 400, New Brunswick, NJ 08901-1982, (732) 932-3133, ext. 555, www.policy.rutgers.edu/cupr

University of Massachusetts
Press, P.O. Box 429, Amherst,
MA 01004, (413) 545-2219,
www.umass.edu/umpress

University of Southern Maine,
New England Studies
Program, 11 Granite Street,
Portland, ME 04103

University Press of New England,
23 S. Main Street #1, Hanover,
NH 03755-2055, 1(800)
421-1501, Email: [university.
press@dartmouth.edu](mailto:university.press@dartmouth.edu), [www.
dartmouth.edu/acadinst/upne/](http://www.dartmouth.edu/acadinst/upne/)

Urban Land Institute, 1025
Thomas Jefferson St, NW,
#500W, Washington, D.C.
20007-5201, 1(800) 321-5011,
www.uli.org/index.htm

U.S. Government Printing Office
(GPO), P.O. Box 371954,
Pittsburgh, PA 15250-7954,
(202) 512-1800, [www.access.
gpo.gov/su_docs/sale.html](http://www.access.gpo.gov/su_docs/sale.html)

US/ICOMOS, 401 F Street, NW,
Room 331, Washington, D.C.
20001, (202) 842-1866,
[http://cormier.icomos.org/
usicomos](http://cormier.icomos.org/usicomos)

Yale University Press, P.O. Box
209040, New Haven, CT
06520-9040, 1(800) 987-
7323, www.yale.edu/yup



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Acknowledgments: The historic preservation field has grown tremendously since the National Alliance of Preservation Commissions first compiled the small bibliography produced in 1988 as an issue of *Local Preservation*, entitled “Local Preservation: A Selected Annotated Bibliography.” Special thanks go to Pratt Cassity and Winslow Hastie at the National Alliance of Preservation Commissions for updating this bibliography—for recognizing key sources from among the abundant possibilities in the continuously expanding literature on historic preservation.

June 1999

CULTURAL RESOURCES PARTNERSHIP NOTES

HERITAGE PRESERVATION SERVICES, NATIONAL PARK SERVICE

Series editor: Susan L. Henry Renaud, Coordinator, Historic Preservation Planning Program
U.S. Department of the Interior, 1849 C Street, NW, Room NC330, Washington, DC 20240

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