

NATIONAL REGISTER NOMINATION CHECK-OFF LIST

(Revised 2-2015)

This check-off list is to insure that all necessary materials are turned in with the nomination form. Check off each item as you prepare the nomination for mailing and include the check-off list in the mailing. The Office of Archaeology and Historic Preservation (OAH) National Register staff will use the list to verify the receipt of all materials.

PROPERTY NAME

Site No.

- ➡ Is the nomination a deliverable for a State Historical Fund (SHF) grant, a Certified Local Government (CLG) grant, or is the property located in a CLG community? *If so, the nomination must be submitted to the OAH National Register staff at least 30 days prior to the nomination deadline.* For a list of CLG communities, please see: http://www.historycolorado.org/sites/default/files/files/OAHP/crforms_edumat/pdfs/1568.pdf

Required Nomination Materials

Sent Received

- | | | |
|----------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | CD containing National Register form and all continuation sheets (in Word format), including: Description section, Significance section, Bibliography, Verbal Boundary Description, Boundary Justification, Photograph logs (one corresponding to the current photographs and one corresponding to historic images) and the fully completed form* |
| <input type="checkbox"/> | <input type="checkbox"/> | CD with Maps including: Sketch map(s), Photo location map, Digital topographic map (please discuss with OAH National Register staff) * |
| <input type="checkbox"/> | <input type="checkbox"/> | CD containing current color TIFF images numbered, per photo policy below, that corresponds with the current photograph log |
| <input type="checkbox"/> | <input type="checkbox"/> | 1 set (at least 4" x 6") – current black & white or color photographs printed on archival paper – SEE NATIONAL REGISTER PHOTO POLICY BEFORE SUBMITTING:
http://www.nps.gov/history/nr/publications/bulletins/photopolicy/index.htm |
| ➡ <input type="checkbox"/> | <input type="checkbox"/> | 1 set PDF photo pages of clear current photos, numbered and with captions from the photo log (2 photos per page) See Appendix A of How to Complete the National Register Form Supplement at: http://www.historycolorado.org/sites/default/files/files/OAHP/crforms_edumat/pdfs/1413b.pdf |
| <input type="checkbox"/> | <input type="checkbox"/> | Current proof of ownership for each owner (e.g., proof of ownership from the county assessor) |
| ➡ <input type="checkbox"/> | <input type="checkbox"/> | If the property contains any water supply structure(s), please contact OAH National Register staff prior to submitting the nomination* |

For instructions and details regarding most of the above items, please refer to the forms and instructions page at: <http://www.historycolorado.org/oahp/nomination-forms>

Please Note: Official nomination submissions must contain all required materials. Exceptions may occur only with the advance approval of History Colorado National Register nomination staff. Only complete and adequately documented nominations will be added to the Review Board agenda. Draft nominations may be submitted at any time for staff review.

Use of Nomination Materials. Upon submission to the Office of Archaeology and Historic Preservation, National Register, all nomination forms and supporting materials become public records pursuant to CRS Title 24, and may be accessed, copied, and used for personal or commercial purposes in accordance with state law unless otherwise specifically exempted. History Colorado may reproduce, publish, display, perform, prepare derivative works or otherwise use the nomination materials for History Colorado and/or National and State Register purposes.

Mail or deliver all nomination materials to: History Colorado
Attn: National Register
1200 Broadway
Denver, CO 80203

Office Use Only

Received: _____

Checked in by: _____

- ➡ * Based on the property and type of resources, additional documentation may be required
➡ Indicates recent change in checklist

United States Department of the Interior
National Park Service

National Register of Historic Places Registration Form

This form is for use in nominating or requesting determinations for individual properties and districts. See instructions in National Register Bulletin, *How to Complete the National Register of Historic Places Registration Form*. If any item does not apply to the property being documented, enter "N/A" for "not applicable." For functions, architectural classification, materials, and areas of significance, enter only categories and subcategories from the instructions.

1. Name of Property

Historic name: _____

Other names/site number: _____

Name of related multiple property listing:

(Enter "N/A" if property is not part of a multiple property listing)

2. Location

Street & number: _____

City or town: _____ State: _____ County: _____

Not For Publication: Vicinity:

3. State/Federal Agency Certification

As the designated authority under the National Historic Preservation Act, as amended,

I hereby certify that this ___ nomination ___ request for determination of eligibility meets the documentation standards for registering properties in the National Register of Historic Places and meets the procedural and professional requirements set forth in 36 CFR Part 60.

In my opinion, the property ___ meets ___ does not meet the National Register Criteria. I recommend that this property be considered significant at the following level(s) of significance:

___ national ___ statewide ___ local

Applicable National Register Criteria:

___ A ___ B ___ C ___ D

Signature of certifying official/Title:

Date

State or Federal agency/bureau or Tribal Government

Name of Property _____

County and State _____

In my opinion, the property ___ meets ___ does not meet the National Register criteria.	

Signature of commenting official:	Date

Title :	State or Federal agency/bureau or Tribal Government

4. National Park Service Certification

I hereby certify that this property is:

- ___ entered in the National Register
- ___ determined eligible for the National Register
- ___ determined not eligible for the National Register
- ___ removed from the National Register
- ___ other (explain:) _____

Signature of the Keeper

Date of Action

5. Classification

Ownership of Property

(Check as many boxes as apply.)

- Private:
- Public – Local
- Public – State
- Public – Federal

Category of Property

(Check only **one** box.)

- Building(s)
- District
- Site

Name of Property

County and State

Structure

Object

Number of Resources within Property

(Do not include previously listed resources in the count)

Contributing

Noncontributing

buildings

sites

structures

objects

Total

Number of contributing resources previously listed in the National Register _____

6. Function or Use

Historic Functions

(Enter categories from instructions.)

Current Functions

(Enter categories from instructions.)

Name of Property

County and State

7. Description

Architectural Classification

(Enter categories from instructions.)

Materials: (enter categories from instructions.)

Principal exterior materials of the property: _____

Narrative Description

(Describe the historic and current physical appearance and condition of the property. Describe contributing and noncontributing resources if applicable. Begin with a **summary paragraph** that briefly describes the general characteristics of the property, such as its location, type, style, method of construction, setting, size, and significant features. Indicate whether the property has historic integrity.)

Summary Paragraph

Name of Property

County and State

Narrative Description

Name of Property

County and State

8. Statement of Significance

Applicable National Register Criteria

(Mark "x" in one or more boxes for the criteria qualifying the property for National Register listing.)

- A. Property is associated with events that have made a significant contribution to the broad patterns of our history.
- B. Property is associated with the lives of persons significant in our past.
- C. Property embodies the distinctive characteristics of a type, period, or method of construction or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components lack individual distinction.
- D. Property has yielded, or is likely to yield, information important in prehistory or history.

Criteria Considerations

(Mark "x" in all the boxes that apply.)

- A. Owned by a religious institution or used for religious purposes
- B. Removed from its original location
- C. A birthplace or grave
- D. A cemetery
- E. A reconstructed building, object, or structure
- F. A commemorative property
- G. Less than 50 years old or achieving significance within the past 50 years

Name of Property

County and State

Areas of Significance

(Enter categories from instructions.)

Period of Significance

Significant Dates

Significant Person

(Complete only if Criterion B is marked above.)

Cultural Affiliation

Architect/Builder

Name of Property

County and State

Statement of Significance Summary Paragraph (Provide a summary paragraph that includes level of significance, applicable criteria, justification for the period of significance, and any applicable criteria considerations.)

Narrative Statement of Significance (Provide at least **one** paragraph for each area of significance.)

9. Major Bibliographical References

Bibliography (Cite the books, articles, and other sources used in preparing this form.)

Previous documentation on file (NPS):

- preliminary determination of individual listing (36 CFR 67) has been requested
- previously listed in the National Register
- previously determined eligible by the National Register
- designated a National Historic Landmark
- recorded by Historic American Buildings Survey # _____
- recorded by Historic American Engineering Record # _____
- recorded by Historic American Landscape Survey # _____

Primary location of additional data:

- State Historic Preservation Office
 - Other State agency
 - Federal agency
 - Local government
 - University
 - Other
- Name of repository: _____

Historic Resources Survey Number (if assigned): _____

10. Geographical Data

Acreege of Property _____

Use either the UTM system or latitude/longitude coordinates

Latitude/Longitude Coordinates

Datum if other than WGS84: _____

(enter coordinates to 6 decimal places)

- | | |
|--------------|------------|
| 1. Latitude: | Longitude: |
| 2. Latitude: | Longitude: |
| 3. Latitude: | Longitude: |
| 4. Latitude: | Longitude: |

Or

UTM References

Datum (indicated on USGS map):

NAD 1927 or NAD 1983

- | | | |
|----------|-----------|-----------|
| 1. Zone: | Easting: | Northing: |
| 2. Zone: | Easting: | Northing: |
| 3. Zone: | Easting: | Northing: |
| 4. Zone: | Easting : | Northing: |

Verbal Boundary Description (Describe the boundaries of the property.)

Boundary Justification (Explain why the boundaries were selected.)

11. Form Prepared By

name/title: _____
organization: _____
street & number: _____
city or town: _____ state: _____ zip code: _____
e-mail _____
telephone: _____
date: _____

Additional Documentation

Submit the following items with the completed form:

- **Maps:** A **USGS map** or equivalent (7.5 or 15 minute series) indicating the property's location.
- **Sketch map** for historic districts and properties having large acreage or numerous resources. Key all photographs to this map.
- **Additional items:** (Check with the SHPO, TPO, or FPO for any additional items.)

Photographs

Submit clear and descriptive photographs. The size of each image must be 1600x1200 pixels (minimum), 3000x2000 preferred, at 300 ppi (pixels per inch) or larger. Key all photographs to the sketch map. Each photograph must be numbered and that number must correspond to the photograph number on the photo log. For simplicity, the name of the photographer,

photo date, etc. may be listed once on the photograph log and doesn't need to be labeled on every photograph.

Photo Log

Name of Property:

City or Vicinity:

County:

State:

Photographer:

Date Photographed:

Description of Photograph(s) and number, include description of view indicating direction of camera:

1 of ____.

Paperwork Reduction Act Statement: This information is being collected for applications to the National Register of Historic Places to nominate properties for listing or determine eligibility for listing, to list properties, and to amend existing listings. Response to this request is required to obtain a benefit in accordance with the National Historic Preservation Act, as amended (16 U.S.C.460 et seq.).

Estimated Burden Statement: Public reporting burden for this form is estimated to average 100 hours per response including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding this burden estimate or any aspect of this form to the Office of Planning and Performance Management, U.S. Dept. of the Interior, 1849 C. Street, NW, Washington, DC.