



All Digital Photography

Grant Humphreys Mansion

770 Pennsylvania Street Denver, CO 80203 303-894-2505 www.granthumphreysmansion.org

MANSION HISTORY

Erected in 1902, the Grant-Humphreys Mansion has been home to two different families with significant ties to Colorado and American history.

It was built for James Benton Grant, the third Governor of the state of Colorado, whose two-year term ended in 1885. Grant was a mining engineer and probably best known for his work in the smelting industry. Initially plying his trade in the boomtown of Leadville, Grant eventually moved to Denver. Located two miles northeast of downtown, the Grant Smelting Company featured what, at the time, was the tallest furnace stack in the United States, and third tallest in the world.

During his time in Leadville, Grant met Mary Matteson Goodell, whom he would marry. Goodell, who was a member of the Daughters of the American Revolution, would feature prominently in Denver society and helped to found a home for destitute children.

After Grant died in 1911, his wife lived in the mansion for the following six years. She finally sold the house to Albert E. Humphreys in 1917.

A.E. Humphreys earned renown for being the so-called “King of the Wildcatters” after his profitable oil-drilling ventures in Wyoming, Oklahoma, and Texas. Humphreys came to Denver with his wife, Alice, and his two sons, Ira and Albert, Jr., in 1898. Along with associations with the turn-of-the-century oil industry, the Humphreys were also known for their active philanthropic contributions. Ira, considered the family’s mechanical genius (he would, over the course of his life, introduce a number of technological innovations to oil drilling and mining), and Albert, Jr., who would move into a managerial role within the family oil business, were both fascinated by airplanes. In fact, Ira opened Denver’s first commercial airport in 1919. Subsequently renamed Stapleton International Airport, its tower still stands just south of Denver International Airport. Both Ira and Albert, Jr. were eventually inducted into the Colorado Aviation Hall of Fame.

Albert, Jr. lived in the mansion with his parents until their deaths. When Albert, Jr. himself died suddenly in 1968, Ira took over the property, as well as operations of the family business. Ira bequeathed the family home to the Colorado Historical Society, which took possession of the mansion after Ira’s death in 1976. By this time, the house was in a state of severe deterioration resulting from years of neglect. A new roof, brick replacement, and waterproofing of the foundation have all been completed since the Historical Society took possession.

RENTAL FEES & TIMES

Each rental is for a 7-hour block of time with the ability to purchase additional hours as desired subject to availability. An hour of clean up time must be included in any event block.

Rehearsals are scheduled 30 days prior to the event date based on availability and are free of charge.

The latest guests may attend a reception is 12:00 a.m., with the clean-up between 12:00 and 1:00 a.m. (except New Year's Eve)

The Mansion is closed on Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Day

Additional time may be purchased for \$200/hour

New Year's Eve and or New Year's Day rental fee is \$4,600 for a Friday/Saturday or \$3500 for a weeknight or Sunday. Event must conclude by 2 am with a clean up of 3 am.

July 4th rental fee is \$2,500 for the standard 7-hour rental Monday through Thursday, \$3400 for a Friday, or \$4000 for a Saturday evening. Sundays are \$3,000

Due to noise ordinance concerns and out of respect for our neighbors, all dancing after 9 PM must occur in the ballroom.

MONDAY – THURSDAY	FRIDAY	SATURDAY	SUNDAY
7 HOUR TIME BLOCK			
May – December \$1800 November \$1600	May – December \$3100 November \$2400	May – December \$3700 November \$3000	May – December \$2900 November \$2300
January - April \$1500	January - April \$2400	January – April \$2800	January – April \$2000

***Please ask about our heroes discount for firefighters, military, police, EMT's and teachers!*

RENTAL FEES INCLUDE:

- ❖ Custom event setup (excluding tableware and decor)
- ❖ Ceremony & reception areas inside and outside of the mansion
- ❖ Ballroom for dancing with the original historic stage
- ❖ Changing rooms for both parties
- ❖ Tables and chairs including high tops, banquets, and rounds
- ❖ Gorgeous old piano that is tuned and playable
- ❖ Lovely crackling fireplace
- ❖ Dramatic grand staircase
- ❖ Elevator and Lift to accommodate all guests
- ❖ Free onsite parking
- ❖ Free WIFI
- ❖ Free AV including (2) speakers, (1) wireless mic, (1) lavalier mic, (3) 55' TV monitors, projector and screen and easels
- ❖ Large refrigerator for cold storage (during event only) and closet space for decor and other storage
- ❖ Air conditioning and heating throughout
- ❖ Onsite event manager

Add-ons

- ❖ Day of coordinator
- ❖ Extra event time
- ❖ Catering buy out fee

Itemized List of equipment:

- (250) folding chairs
- (27) 4' round tables
- (6) 5' round tables
- (12) cabaret tables
- (12) 6' banquet tables
- (4) 8' banquet tables



Photo: From the Hip

RESERVATIONS, BOOKINGS, PAYMENTS, REFUNDS AND CANCELATIONS

A 1-week hold may be placed on a date without obligation. This hold will be released once that one week has expired.

A signed Rental Agreement will secure your reservation.

This must be received along with payment of one-half of the total Rental Fees by the due date entered on the Rental Agreement, or the date will be released.

The renter has 10 days from the drawing of the Rental Agreement to return the signed document along with deposit. The deposit is non-refundable.

Any changes or additions to the Rental Agreement must be requested in writing to the Mansion's Director. If approved, a new rental agreement with changes and/or additions will be sent and must be signed by renter and mansion director.

The balance of the Rental Fee is due 4 months prior to the event.

All due dates are stated on the Rental Agreement you will receive and will need to sign.

If the event is booked within 4 months of the event date, the full Rental Fee is to be paid when the signed Rental Agreement is returned.

PAYMENT:

The following are accepted for payment: Visa, Master Card, Discover, American Express, checks, cash.

Checks are to be made payable to "History Colorado" and mailed to:

The Grant Humphrey's mansion

c/o the Director

770 Pennsylvania Street

Denver, CO 80203

Once the final deposit has been paid, there are no event refunds for any reason.

If necessary, events may be rescheduled with at least 60 days notice. However, events must be scheduled within the same fiscal year as original event and charges may apply.

Failure by the renter to pay any fees by their due dates will be grounds for cancellation by the History Colorado and/or the Director of Events at the Grant Humphrey's Mansion.

CANCELLATIONS:

If an event cancels, the Mansion must receive written notification from the renter as soon as possible.

If an event cancels after ½ of the Rental Fee has been paid, the amount is forfeited.

If an event cancels after the Rental Fee has been paid in full, the entire Rental Fee is forfeited. However, should the Mansion be able to book the same date and time to someone else, 25% of the Rental Fee and/or deposit paid will be refunded.

RENTER'S RESPONSIBILITIES:

Renter assumes financial responsibility for the rental of the Mansion. (If an organization or business rents the Mansion, an individual with signing authority must be named on the Rental Agreement.

Renter must inform vendors and personal representatives of the terms of the rental agreement.

Renter must choose a personal representative, who is the individual responsible for assisting the Mansion staff and vendors throughout the event. Select this person with care as he/she will contribute a great deal to the success of your event. This person should not be a member of your wedding party. They should arrive at the beginning of preparation time, check in with Mansion staff, coordinate with vendors, make sure all arrangements and policies are followed, remind all vendors of the departure time, and check out with Mansion staff.

Renter is responsible for the conduct of his/her guests

Renter is liable for injuries to other guests, Mansion staff and/or property damaged due to misconduct by his/her guests.

Renter is expected to know the terms of the rental agreement and help enforce them when necessary.

Renter is responsible for coordinating the removal of food, alcohol, flowers, etc. and to sign-out with the Mansion Representative before leaving or assigning a representative for this purpose

Renter is responsible for any day-of vendor payments

If a third party is involved, such as a wedding planner or destination event company, whose client is the party responsible for all payments, the Mansion requires this information in writing stipulating that this individual is authorized to act upon the renter's behalf.



Photo: Amy Caroline

EVENT STAFF RESPONSIBILITIES:

Be available to work with your personal representative, assist vendors, bridal parties and guests with various needs up to and including assistance with elevator and/or lift, unlocking doors, turning on fireplace, placing signage as needed, being on hand for general emergencies and overall supervision of event and vendors.

Be responsible for the safety and security of your guests and the site:

Therefore, event staff will enforce the Mansion's policies and has the authority to phone the police or to terminate the event, if necessary.



CATERING INFORMATION:

It is required that the client choose a caterer from the Mansion's Catering List. These caterers can offer a wide range of choices, elegant presentations and staff that will accommodate your wishes.

The caterers provide and/or rent the linens, dishes, glassware, other rental items and servers as needed.



They are responsible for event flow, resetting any tables and chairs as desired during the event, moving chairs indoors post ceremony and clean-up during events and must follow the terms of the rental agreement at all times.

Bartender(s) provided by the catering company will be responsible for all bar service including setup and break down of bar area(s).

The caterer is required to schedule a planning meeting with the renter and Mansion staff one month prior to the rental date. At this meeting, all event details will be finalized.

If a client wishes to use a non-listed caterer, the caterer must be approved by the Mansion Director and a buyout fee of \$500 will be charged. If caterer is not full-service a labor company approved by mansion director must be provided. Approval must come before a contract is signed with the caterer of choice and caterer must do a walk through with mansion director at least 3 months prior to the event. Proof of liability insurance including alcohol liability and business license must be sent by said caterer before approval will be granted. In addition, the caterer must comply with the Catering Guidelines set forth by mansion. The Mansion's Event Manager can deny access to any caterer that does not meet the Mansion's minimum requirement.



ALCOHOL POLICY:

Alcohol service must conclude 30 minutes prior to events official end time as noted at time of contract signing.

Additional hours of event time may be purchased for \$200 an hour, though please be aware that **the maximum amount of time alcohol can be served on site is 5 ½ hours.**

All alcohol consumed on the premises **must be served by the bartender.**

The bridal party may drink in the changing rooms prior to official bar time, but **all alcohol must be served by the bartender.** No open bottles of wine or liquor may be left on the second floor in or around the changing rooms. No red wine may be served in the changing rooms at any time.

Cash bars are prohibited unless an event permit is obtained from the City and County of Denver and/or using a caterer with a liquor license that can obtain the necessary permit on your behalf.

The bar must be continuously staffed by a qualified bartender provided by the catering company. No alcohol will be served to guests less than 21 years of age.



The bartender will refuse service to inebriated guests.

The Mansion Representative has the authority to close the bar and end the event if guest conduct gets out of hand.

Abuse of the Mansion's alcohol policies may result in the termination of the event. Open bottles of wine on guest tables are not allowed although wine service is permitted.

The bar is to close at the time specified on the Rental Agreement **without a "last call"**.

Alcohol delivery must be scheduled with the Mansion Director. Although pick up can be arranged for the next day, the mansion is not liable for any items left behind after the event has ended. It is best if all alcohol is to be removed from the Mansion at the end of a private event. Any alcohol not picked up 48 hours after the event or as pre-arranged will be considered abandoned and will be disposed of by mansion staff.

SECURITY:

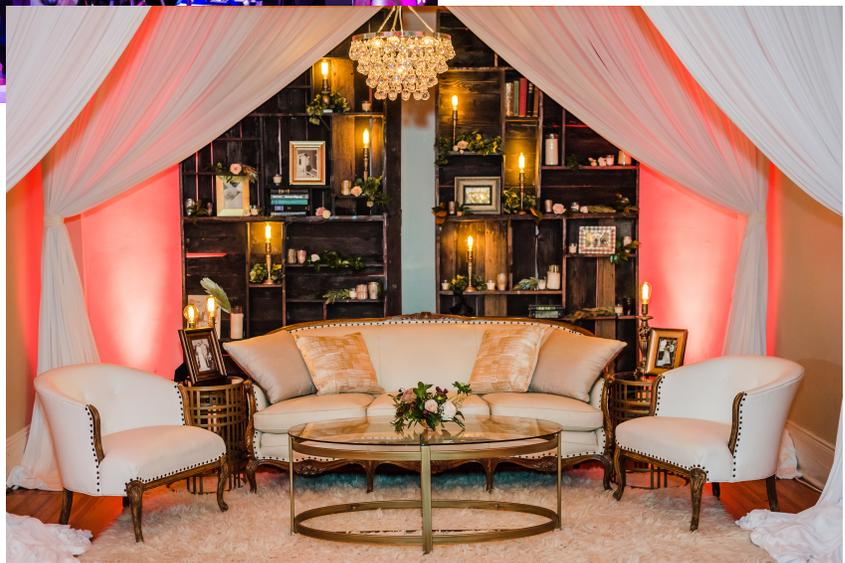
Mansion representatives will be on site at all events. The cost is included in the rental fee unless the nature or size of the event requires additional staff. In this case additional fees will be charged to cover this expense as outlined in your event contract.

SUBJECT TO CHANGE

All guidelines are subject to change at the discretion of the Director of the Grant Humphreys Mansion

ADDITIONAL INFORMATION:

Please visit our website. www.granthumphreysmansion.org for layouts, vendor lists, floor plans and more!



APPROVED CATERING LIST:

- ❖ A Spice of Life 303-433-4049 www.aspiceoflife.com
- ❖ Biscuits & Berries 303-277-9677
www.biscuitsandberries.com
- ❖ Catering by Design 303-781-5335 www.cateringbd.com
- ❖ Colorado Catering Company 303-750-0707
www.coloradocatering.net
- ❖ Footers Catering 303-762-1410 www.footerscatering.com
- ❖ Greenspoint Catering 303-772-2247
www.greenspointcatering.com
- ❖ Occasions Catering 303-789-1867
www.occasionsdenver.com
- ❖ Relish Catering 303-727-9200 www.relishcateringco.com
- ❖ Three Tomatoes Catering 303-433-3332
www.threetomatoes.com

