



# STATE HISTORICAL FUND

## Subcontract Certification Form

Meeting all of the requirements in this checklist ensures your subcontract will not violate any of the terms of the SHF contract. **All items must be certified by the Grant Recipient.** To ensure items are included in your subcontract, it is best to reference each item during the RFP process/Bid phase.

Grant Recipient: \_\_\_\_\_ SHF Project # \_\_\_\_\_

Deliverable # \_\_\_\_\_ SHF Contract Start / End Date: \_\_\_\_\_

Subcontractor: \_\_\_\_\_

*INSTRUCTIONS:* Please initial each item below to certify the subcontract meets each criterion. Identify the page number in the subcontract each item references and provide other information as indicated.

\_\_\_\_\_ The start and end of this subcontract are within the SHF contract start and end date pg # \_\_\_\_\_

\_\_\_\_\_ No work will or has been done outside of the start and end date pg # \_\_\_\_\_

\_\_\_\_\_ The Grant Recipient and the Subcontractor are parties named to the subcontract pg# \_\_\_\_\_  
(If Grant Recipient not a party to the contract, a LOA/MOU between the Grant Recipient and the Contracting party must be included)

\_\_\_\_\_ The Subcontract is signed by both parties pg# \_\_\_\_\_

\_\_\_\_\_ The amount for this subcontract is \$ \_\_\_\_\_

\_\_\_\_\_ The amount in the SHF contract for the work in this subcontract is \$ \_\_\_\_\_

\_\_\_\_\_ This subcontract is for work included in the SHF contract Scope of Work (Exhibit A) pg# \_\_\_\_\_

\_\_\_\_\_ The work in this subcontract must meet the Secretary of the Interior's Standards for the Treatment of Historic Properties pg# \_\_\_\_\_

\_\_\_\_\_ Invoices for work shall contain a calculation used to determine value of work **OR** reference bid document containing calculation used to determine value of work pg# \_\_\_\_\_

\_\_\_\_\_ The Grant Recipient retains all right to use materials produced (materials produced are not subject to copyright by subcontractor) pg# \_\_\_\_\_

\_\_\_\_\_ This Subcontract includes language regarding HB 06-1343 and/or HB 06S-1023 pg# \_\_\_\_\_  
(Also Known As the Illegal Aliens Language)

\_\_\_\_\_ This Subcontract includes General Liability, Workers' Compensation and Automobile Liability (if applicable) insurance coverage held by the subcontractor for damages and/or loss. Pg # \_\_\_\_\_

**I have initialed each item above to indicate compliance and state that the facts and information submitted in this report are true and correct.**

\_\_\_\_\_  
Signature of Grant Recipient/Program Director

\_\_\_\_\_  
Date

Approved by: \_\_\_\_\_  
Historic Preservation Specialist Date