



# Colorado Certified Local Government 2019 Annual Report

Special Fiscal Year 2019: July 1, 2018 – September 30, 2019  
Due Date: November 1, 2019

Please send all requested documents as **separate attachments**

Name of County/Municipality:

Name of Commission/Board:

Contact Name:  Contact Title:

Contact Phone:  Contact Fax:

Contact Email:

Contact Address:

City :  State: CO Zip:

Website for your historic preservation program:

Provide a list of all local government staff members with duties assigned to your local preservation program and their job titles. Then, list the percentage of their job duties that are related to historic preservation and identify each staff member that meets the Secretary of the Interior’s Professional Qualifications Standards with an asterisk (\*). Please include any consultants contracted to perform designation, design, or tax credit reviews on a regular basis.

Preservation Planning & Operational Documents

In **Special Fiscal Year 2019**, were any of the following newly developed or revised:

- 1) Preservation Ordinance (including Amendments)?  Yes  No
- 2) By-Laws or Administrative Rules?  Yes  No
- 3) Preservation Plan?  Yes  No
- 4) Survey Plan?  Yes  No
- 5) Design Guidelines:
  - a. For the entire county/municipality?
  - b. For a specific neighborhood/district?

Name of Neighborhood/District:

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Commission or Board

- 6) Provide a list of all current **Commission/Board Members**. Identify any Commission/Board Members newly appointed in **Special Fiscal Year 2019** with an asterisk (\*) and attach their resumes and/or applications as separate documents. Also identify all Commission/Board Members that are professionals in preservation related disciplines with two asterisks (\*\*) and list the profession beside their names.


- 7) If 40% of the current Commission/Board is not comprised of preservation related professionals, please describe your efforts to recruit. How will the Commission/Board seek additional expertise in the fields of architecture, architectural history, or archaeology when needed?

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8) List the **educational/training sessions** attended by Commission/Board Members in **Special Fiscal Year 2019**. Please list name of session or conference (list conference, not individual sessions when a conference was attended) and the name(s) of Commission/Board Member that attended.


9) What is your Commission/Board’s regular meeting schedule? (i.e. First Thursday of every other month at 6pm)

10) Please list the number of **meetings** and dates held in **Special Fiscal Year 2019**:

Regular Meetings	Special Meetings	Work/Study Sessions
Total Number <input type="text"/>	Total Number <input type="text"/>	Total Number <input type="text"/>
<u>Dates</u> <div style="border: 1px solid black; height: 350px; margin-top: 5px;"></div>	<u>Dates</u> <div style="border: 1px solid black; height: 350px; margin-top: 5px;"></div>	<u>Dates</u> <div style="border: 1px solid black; height: 350px; margin-top: 5px;"></div>

Preservation Plan, Historic Contexts and Surveys

11) Does your County/Municipality have a **Preservation Plan** or a Preservation Section in your Comprehensive Plan? If yes, when was it adopted?  Yes  No

12) Does your County/Municipality have a **Survey Plan**? If yes, when was it adopted?  
 Yes  No

If no Survey Plan has been developed, please describe your plans to comprehensively survey all historic properties within your jurisdiction and to maintain updated survey records.

13) List any **Historic Context Studies** completed in **Special Fiscal Year 2019**.

14) List any **Historic Resource Surveys** completed in **Special Fiscal Year 2019**.

15) How many resources were **inventoried** in **Special Fiscal Year 2019**?   
Inventoried means any buildings, structures, objects, or sites for which the Commission/Board obtained information not previously held. This information may come from newly surveyed properties or properties nominated that had not been surveyed. Inventoried properties can be either eligible or non-eligible for listing.

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Designations

16) How many contributing resources (buildings, structures, objects, sites) are locally **designated**? This count includes ALL listings since the Commission/Board was originally formed. (For Districts, count all contributing building, structures, objects, and sites individually.)

17) How many contributing resources (buildings, structures, objects, sites) were **designated in Special Fiscal Year 2019**?  
(For Districts, count all contributing building, structures and sites individually.)

Please list.  
(For Districts, list name with number of contributing resources in parentheses.)


18) List **National Register Nominations** that for which the Commission/Board submitted comments to History Colorado in **Special Fiscal Year 2019**.


Design Review

19) How many **design review applications** were considered by the Commission/Board for **designated** resources in **Special Fiscal Year 2019** ?

- a. Total Reviewed
- b. Review by Full Commission
- c. Review by Design Review Subcommittee Only
- d. Reviewed by Staff Only

20) How many **design review applications** were considered by the Commission/Board for **non-designated** resources in **Special Fiscal Year 2019**?

- a. Total Reviewed
- b. Review by Full Commission
- c. Review by Design Review Subcommittee Only
- d. Reviewed by Staff Only

Preservation Incentives

**State**

21) Was your County/Municipality awarded a **CLG Grant in Special Fiscal Year 2019**? (Do NOT include grants awarded in State Fiscal Year 2018, but completed in Special Fiscal Year 2019.)

If yes, list name of project.

22) Was your County/Municipality awarded any **State Historical Fund Grants in Special Fiscal Year 2019**? (Do NOT include grants awarded in previous State Fiscal Years, but completed in 2019 or currently under review.)

Yes  No

If yes, list name of project (s).


23) Does your Commission/Board review **Colorado Historic Preservation Tax Credits**?

Yes  No

**a. Residential Tax Credit Applications**

- i. Number of **Part I Applications** Filed in **Special Fiscal Year 2019**

ii. Number of **Part II Certifications** Approved in **Special Fiscal Year 2019**

iii. For each **Part II Certification**, please list:

Property Address	Total Qualified Rehabilitation Expenditures	Total Tax Credit
	\$	
	\$	
	\$	
	\$	
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

**b. Commercial Tax Credit Applications (Under 1990 Law)**

\*Commercial Tax Credits filed under 2014 Law must be reviewed through the Colorado Office of Economic Development & History Colorado

i. Number of **Part I Applications** Filed in **Special Fiscal Year 2019**

ii. Number of **Part II Certifications** Approved in **Special Fiscal Year 2019**

iii. For each **Part II Certification**, please list:

Property Address	Total Qualified Rehabilitation Expenditures	Total Tax Credit
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

**Local**

24) Does your County/Municipality have a **tax incentive** program under local law for the benefit of historic properties?  
 Yes  No

If yes, how many properties were assisted through this program in **Special Fiscal Year 2019**?   
 Please describe program.

25) Does your County/Municipality have a government funded **loan** program under local law for the benefit of historic properties?  
 Yes  No

If yes, how many properties were assisted through this program in **Special Fiscal Year 2019**?  
 Please describe program.

26) Does your County/Municipality have a government funded **grant** program under local law for the benefit of historic properties?  Yes  No

If yes, how many properties were assisted through this program in **Special Fiscal Year 2019**?  
Please describe program.

27) Does your County/Municipality provide for **zoning variances/use allowances** under local law for the benefit of historic properties?  Yes  No

If yes, how many properties were assisted through this program in **Special Fiscal Year 2019**?  
Please describe program.

28) Does your County/Municipality have a government program under local law that provides for the **acquisition** of historic properties in whole or in part through purchase or donation?  Yes  No

If yes, how many properties were acquired, in whole or in part, through this program in **Special Fiscal Year 2019**?

Please list the names of these properties.


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Public Outreach & Education

29) Did your Board/Commission sponsor or participate in any **public outreach events/meetings/tours** in **Special Fiscal Year 2019**?  Yes  No

If yes, please describe.

30) Did your Board/Commission undertake or sponsor any **educational programs/workshops** in **Special Fiscal Year 2019**?  Yes  No

If yes, please describe.



31) Did your Board/Commission develop, **publish or update** any interpretive or tourism related materials in **Special Fiscal Year 2019** such as interpretive signage or walking/driving tour brochures, apps or podcasts?  
If yes, please describe.

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Project Review

32) Did your County/Municipality comment or participate in any **Section 106 Reviews** as a consulting party in **Special Fiscal Year 2019**?  Yes  No

If yes, list name of project or property and the Federal Agency initiating the review.

Project Name	Federal Agency

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Year In Review

33) What CLG **accomplishment/achievement/event** in **Special Fiscal Year 2019** makes the Commission/Board most proud?

34) Describe any **issues – operational, political or financial** – encountered by the CLG in **Special Fiscal Year 2019**.

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Plans for Upcoming Fiscal Year

35) Describe any **planned/projected Commission/Board activities** for the upcoming **Federal Fiscal Year 2020**.

## Attachment Checklist

*All documents listed below are required for a complete report unless listed as "if applicable," "if adopted" or "if updated." Providing a link to an online document, if downloadable, may be substituted for actual attachment of a document when available.*

- Completed Annual Report
- Sample of Public Notice Announcing Commission/Board Meeting
- Sample Advertisement for New Commission/Board Members
- Resumes/Applications for New Commission/Board Members (If applicable)
- Preservation Ordinance (If updated or amended in FY2019)
- By-Laws or Administrative Rules for the Commission/Board (If updated or amended in FY2019)
- Preservation Plan or Preservation Chapter in Comprehensive Plan (If adopted or updated in FY2019)
- Survey Plan (If adopted or updated in FY2019)
- List of **all** Designated Properties (from inception of local listing)
- Historic Context Surveys Completed in Special Fiscal Year 2019 (If applicable)\*
- Historic Resource Surveys Completed in Special Fiscal Year 2019 (If applicable)\*

\* For all Historic Context Studies and Historic Resource Surveys previously submitted to History Colorado in Special Fiscal Year 2019, a date of submission is sufficient. Resubmission of the actual document is not required.

Please provide links to any online documents or submission dates for Contexts of Surveys: