



External Announcement – Internship Opportunity

Internship Title: History Colorado Public Programs Internship

Internship Location: History Colorado Center, Denver, CO

Stipend: Intern will receive a stipend of \$2,000. The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment and will be issued in (2) installments. Qualified candidates may receive academic credit through their college of university.

Apply By: December 13, 2019 **Start Date:** January 2020 (TBD by schedule of intern)

Desired Schedule: 20-25 hours/week with some evening and weekend availability.

Broad Scope of Position: This internship is designed to give the selected candidate experience working with adult public programs in a museum setting. Duties include program development, planning and execution. The intern will learn to develop and implement an educational program specifically for the general museum audience of mainly retired-aged lifelong learners and help to develop programs such as tours or lectures that will be engaging to museum members and program participants. This internship will also provide the opportunity to work with other entities to help coordinate and participate in programs and tours. Additionally, the intern will have the opportunity to learn how to develop and facilitate an educational program or tour in a museum setting and gain experience with internal museum program set-up, facilitation, and management.

Outcomes: By the end of the internship, the intern will have learned how to develop and implement adult public programs in a museum setting. They will have the opportunity to learn about museum practices and gain real world experience in coordinating programs. Intern will get to take part in tours across Colorado and neighboring states and learn applicable skills for history and tourism.

It is a goal of this institution to cultivate people of all backgrounds and abilities and help them find educational value in our organization.

Desired Skills/Academic Field of Study: Tourism or hospitality Management, Museum Studies, History, Geography, or related field.

To Apply for this Position: Submit a resume and cover letter explaining reasons for wanting to participate in this internship program Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us. Explain how this experience would be beneficial to your career or further educational plans. Please briefly outline your abilities, interests, and career goals. **A condition of employment is the successful completion of a background check.