

**Saving Places Conference Scholarship Application
Certified Local Government (CLG) Subgrant Program | Fiscal Year 2020**

Application Deadline: January 29, 2021

Questions? Contact Erica Duvic at (303) 866-4681 or erica.duvic@state.co.us

Certified Local Government Subgrant Program

Through the State Historic Preservation Office (SHPO), History Colorado (HC) administers the U.S. Department of Interior's Historic Preservation Fund (HPF) Program in cooperation with the National Park Service (NPS), also part of the U.S. Department of Interior. Under this program, NPS has specified that at least 10 percent of Colorado's annual program funds must be subgranted to Certified Local Governments (CLGs).

This scholarship is being offered to offset the cost of Commission Members, elected officials, and staff attending **“Saving Places: Preservation in Action” conference from February 10–12, 2021, online**. To receive this scholarship, recipients must attend at least three conference sessions. History Colorado is offering at least **\$21,319** in scholarships on a first come, first served basis.

Scholarship Requirements

- **Eligible Applicants:** All CLGs in good standing are eligible to apply for funds on behalf of its commission members, elected officials, and staff, but no applicant is guaranteed funding. Awards will be made *only* to the applicant CLGs and not individuals.
- **Eligible Expenses:** Eligible Expenses for this scholarship are limited to registration fees for the virtual conference, which are **\$115 per person**. Bulk registration discounted rates are available for five members from the same CLG: 5 registrations for \$475 through January 1 and \$500 January 2 through the event.
- **Attendance:** **Scholarship recipients must attend at least three conference sessions to receive reimbursement.** The conference sessions do not need to be attended live and may be watched at a later date. Additional time to complete reimbursement requests is being provided to allow ample time to watch recorded conference sessions at your convenience.
- **Documentation:** Reimbursement requests must be submitted by June 1, 2021, and must include copies of invoices and/or receipts for eligible expenses and a reimbursement request form. Recipients must also provide a written summary of the sessions attended as described in the reimbursement request form.
- **Award Criteria:** Scholarships will be awarded on a first come first served basis for eligible expenses. Due to the amount of funding available, there is no limit per CLG.
- **Signature Authority:** All applications must be signed by the staff person responsible for administering the grant as well as an Authorizing Official, which can be an elected official or staff person with authority to spend and receive funds on behalf of the local government. Digital signatures are acceptable.

Saving Places Conference Scholarship Application

CLGs should complete one application for all scholarships. Submit applications via email to erica.duvic@state.co.us.

Name of CLG: _____

Mailing Address: _____ City: _____ Zip: _____

Federal Employer Identification Number: _____

Staff Person Responsible for Grant: _____

Title: _____

Phone: _____ Email: _____

Name of Authorizing Official: _____

Title: _____

Please include the name of the person attending and their role with the CLG:

Attendee Name	Role

Attendee Name	Role

Total Requested Amount: _____

I understand that my invoices/receipts must be submitted by June 1, 2021. I understand that failure to comply with this deadline will result in History Colorado declaring expended funds ineligible for reimbursement and my CLG ineligible for scholarship funding for a period of two years.

I understand that scholarship recipients must provide proof of attendance to receive reimbursement and that instructions are provided in the reimbursement request form.

Signature of Staff Person Responsible for Grant

Date

Certification: This application is submitted to History Colorado for funding consideration under the Certified Local Government provisions of the National Historic Preservation Act of 1966 as amended.

Signature of Authorizing Official

Date