External Announcement – Internship Opportunity

Internship Title: Collections Outreach and Education Internship
Internship Location: Can be remote or on location at the History Colorado Center, Denver, CO

Qualified candidates may receive academic credit through their college or university.

Apply By: 5pm Mountain Time 1/4/2021

Desired Schedule: 6-12 hours/week January – May 2021. Can be in-person but has the option to be completed digitally (occasional in-person check-ins might be required).

Broad Scope of Position: The Collections Outreach and Education intern will work on outreach and educational projects that use the History Colorado Collection. Projects will include working with primary source materials and applications for K-12 and adult audiences and developing activities and/or kits using primary sources.

Outcomes: This internship will provide hands on project experience in collections and outreach/education work for multiple audiences. Students will learn or use skills including creating and packaging resources for delivery, creating user-friendly documents and materials, identifying curriculum standards, writing descriptive project information, and using collections for educational and outreach purposes.

Desired Skills & Academic Field of Study:

- Student or recent graduate with focus in Museum Studies, Education, History, or a related field.
- Ability to follow directions well.
- Detail-oriented with an ability to synthesize information.
- Comfortable being self-directed but must be willing to ask questions and seek direction when unsure.

To Apply for this Position: Submit a cover letter and resume to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

**A condition of employment is the successful completion of a background check.**