External Announcement – Internship Opportunity

**Internship Title:** Collections Outreach and Education Internship  
**Internship Location:** Can be remote or on location at the History Colorado Center, Denver, CO

*Qualified candidates may receive academic credit through their college or university.*

**Apply By:** 5pm Mountain Time 9/4/2020

**Desired Schedule:** 6-12 hours/week September 21 – December 18, 2020. Can be in-person but has the option to be completed digitally (occasional in-person check-ins might be required).

**Broad Scope of Position:** The Collections Outreach and Education intern will work on outreach and educational projects that use the History Colorado Collection. Projects will include working with primary source materials and applications for K-12 and adult audiences and developing activities and/or kits using primary sources.

Outcomes: This internship will provide hands on project experience in collections and outreach/education work for multiple audiences. Students will learn or use skills including creating and packaging resources for delivery, creating user-friendly documents and materials, identifying curriculum standards, writing descriptive project information, and using collections for educational and outreach purposes.

**Desired Skills & Academic Field of Study:**

- Student or recent graduate with focus in Museum Studies, Education, History, or a related field.
- Ability to follow directions well.
- Detail-oriented with an ability to synthesize information.
- Comfortable being self-directed but must be willing to ask questions and seek direction when unsure.

**To Apply for this Position:** Submit a cover letter and resume to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

**A condition of employment is the successful completion of a background check.**