



History Colorado

COLLECTIONS CURATION AGREEMENT

(Revised 10/20/2021)

For History Colorado
Attn: Office of the State Archaeologist
1200 Broadway
Denver, CO 80203

I, (print name) _____

on behalf of _____

(hereinafter referred to as “Firm”), whose billing address is:

agree to deliver archaeological materials which are collected by the Firm within the State of Colorado to History Colorado in accordance with the current **Submission Guidelines for State-Owned Archaeological Collections (Guidelines) and Section 9 of the State Rules and Procedures (8 CCR 1504-7)**. All collections transferred to History Colorado will be billed according to the most current curation rate fee within 30 days of collection transfer (Current deposit fee schedule attached).

I have read and understand the **Guidelines** found on the History Colorado website and agree to comply with its terms when delivering materials for curation. Upon signature below, the Firm will receive a copy of this executed agreement as well as an invoice for **\$50** for administrative processing payable to History Colorado. Failure to remit payment within 30 days may result in the revocation of this agreement and/or result in a delay to permitted work.

Entered into this _____ (day) of _____ (month) of _____ (year). Either party may request to terminate this agreement if any changes are needed and a new agreement is required.

For the Firm:

For History Colorado:

Signature:

Signature:

Title: _____

Title: _____

History Colorado Use Only:

This agreement extends for () year(s) from the date the permit is signed by HC.



History Colorado

ARCHAEOLOGICAL COLLECTION DEPOSIT FEE POLICY

History Colorado Center
1200 Broadway, Denver, CO 80013
Adopted as of: January 1, 2016

Collections Subject to the Deposit Fee

The intent of this collections deposit fee is to offset only a small portion of the long-term care, accessibility, and availability of the State's archaeological collections and their associated records for the benefit of current and future generations of scholars, educators, museum professionals, and other interested persons. These fees apply in particular only to collections generated as a result of government-mandated laws, regulations, and procedures which require archaeological investigations to evaluate, preserve, or mitigate archaeological resources as a result of government funded, permitted, or approved projects.

The current collections fee (as of January 1, 2016) consists of a one-time deposit charge of:

\$750.00 per standard box (16" x 13" x 10" or 1.3 cu. ft. volume)

All archaeological collections deposited with History Colorado will be assessed a minimum charge of 1 box per deposit.

For oversize objects, the fee is calculated based on the volume of the standard box. For each artifact/record volume or portion thereof, divide by 1.3 cu ft. and multiply by \$750.00 to obtain the fee amount.

Collections to be deposited with History Colorado that do not meet the current Submission Guidelines for State-Owned Archaeological Collections will be returned to the contractor, or the contractor may have the History Colorado staff make necessary corrections at a rate of \$50.00 per hour plus the cost of supplies.

History Colorado reserves the right to change or alter this deposit fee policy without notice. History Colorado also reserves the right to waive the curation fee in exceptional cases and for archaeological collections generated by archaeological investigations on properties owned by, or under easement to History Colorado. Examples of exceptional cases would be collections recovered in the course of unfunded M.A. or Ph.D. research projects, or collections donated to the Museum by private non-professional individuals.