



## External Announcement – Internship Opportunity

**Internship Title:** Social Media Internship

**Internship Location:** VIRTUAL

**Education Award:** Interns are eligible to receive a \$1,000 education grant upon successful completion of the internship. (Qualified candidates may receive academic credit through their college or university.)

**Apply by:** August 20, 2021

**Desired Schedule:** 15 hours/week TBD by intern and supervisor September 6 – December 2021.

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, People of Color (BIPOC) LGBTQ+ and persons with disabilities communities to apply for this internship.

**Broad Scope of Position:** Join History Colorado’s Marketing and Communications team and gain experience and knowledge of how community relations are conducted at museums. The intern will practice writing communications for the museum, develop communications skills that are effective for social media, online, and print media, and will collect a community events listings list from around the state. During the internship, the intern will work collaboratively with staff and volunteers, assist with routine tasks around the museum, and identify opportunities to engage various museum audiences. Duties will include:

- Work with Community Relations team to maintain social media schedule
- Help keep museum social media up to date
- Research potential posts for social media
- Draft copy and find images for use

The intern will gain experience in communicating with audiences of small and mid-sized museums and have the ability to experiment and develop new techniques in a collaborative and supportive environment.

**Desired Skills & Academic Field of Study:** Familiarity with or willingness to learn Google Suite, Facebook, Instagram, and Twitter desired. Recommended for students in Communications, Marketing, English, History, Business, Sociology, Computer Science, Museum Studies, or related fields.

**To Apply for this Position:** Submit a cover letter, resume, and your answer to the question below to Director of Volunteer Engagement Emily Dobish, [emily.dobish@state.co.us](mailto:emily.dobish@state.co.us).

As a response to the recent national protests regarding systemic injustice, History Colorado staff came together during the months of July and August to discuss as an institutional community the



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ways in which History Colorado can advance the work of anti-racism. These Grounding Virtues are the result of our collective process. Please click here:

[https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism\\_Grounding\\_Virtues.pdf](https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf). Answer this question: How have these guiding principles shown up in your previous work and /or how would you contribute to these virtues in your internship position at History Colorado?

\*\*A condition of employment is the successful completion of a background check.