



OSAC Tracking No. \_\_\_\_\_

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STATE-APPROVED MUSEUMS AND CURATORIAL REPOSITORIES  
FOR HELD-IN-TRUST COLLECTIONS

**TRANSFER RECEIPT FORM**

In compliance with State law, C.R.S. 24-80-405 1(h), and its rules and procedures, 8CCR 1504-7 Chapter 9 11 that... with the exception of approved repatriation, not sell, **transfer**, assign, pledge, encumber, discard, or otherwise dispose of the state collection (or any part thereof) or any associated State of Colorado property in its possession without written and signed permission from the State Archaeologist.

Transfer requests from current State-Approved repositories must first forward correspondence from the receiving State-Approved repository accepting the transfer, received a written and signed approval letter from the State Archaeologist, and this completed receipt form forwarded to the State Curation Coordinator.

Transfers to non-approved State repositories or other institutions must follow the *Guidelines for the Disposition of Non-Curated State Collections from a Research Lab or a Museum/Repository* (#1660) and be approved by completing the *Disposal of Non-Curated State Collections Form* (#1661), received a written and signed approval letter from the State Archaeologist and completed this transfer receipt form, forwarded to the State Curation Coordinator.

The following artifacts/fossils were not accepted or are no longer managed with the collections at the [INSERT STATE-APPROVED REPOSITORY NAME]\_\_\_\_\_. These artifacts/fossils are hereby transferred in total and unconditionally to a more appropriate institution, listed below.

Receiving Institution Name\_\_\_\_\_

Signature/Title of the State-Approved Repository Representative  
\_\_\_\_\_

Date \_\_\_\_\_

**Brief Description of Artifacts or Fossils Transferred**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reason/Rationale for Transfer**

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**Conditions of the Transfer**

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**Registration Information**

(Catalog Nos or Accession #): \_\_\_\_\_

Origin of objects (site nos.) or other \_\_\_\_\_

**Recipient Institution**

Received by [INSERT NAME OF INSTITUTION] \_\_\_\_\_

Is this Institution a State-Approved Museum or Repository? Yes  or No

Signature and Title of Receiving Institution Representative

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Date \_\_\_\_\_

Please forward a copy of this form to the State Curation Coordinator for tracking purposes.

Thank you.



**History Colorado**

Email to the attention of the State Curation Coordinator: [HC\\_StateCuration@state.co.us](mailto:HC_StateCuration@state.co.us)