HOW TO APPLY

**Aim:**

The following directions are organized by application tabs in the order that they are displayed. For current guidance on applying for a SHF grant, please check the SHF website for any updates. Please reach out to our staff if you are unsure.

**Deadline:**

Deadline for the 2023 Historic Structure Assessment Grant is Friday, January 13, 2023. There is a maximum grant request of $15,000.

**Contact Information:**

Please provide contact information for the Grant Recipient Contact; this information needs to remain up-to-date throughout the duration of the grant agreement.

**TASKS:**

1. **Historic Structure Assessment**
   - Task A: Preparation of Application
   - Task B: Preparation of Draft

**Eligibility:**

- **Nonprofit Organizations:**
  - Private owners = 25%
  - Nonprofit and government agency owners = 10%

- **Government Organizations:**
  - Private owners = 10%
  - Nonprofit and government agency owners = 0%

**Project Timeline:**

I understand that SHF has 30 calendar days to complete a review of the application, and I have accounted for possible delays within the 24 month agreement period. I understand that weather may delay completion of some projects and I have allowed for the 30 day reviews within the 24 month period.

**How Will Funding be Used?**

For the 2023 Historic Structure Assessment Grant, there is a maximum grant request of $15,000. CASH MATCH is not required. Please provide a detailed description of the project with an estimated budget that accounts for possible delays within the 24 month agreement period. I understand that if awarded, it can take up to 6 weeks to execute the grant agreement.

**Budget Requirements:**

- **Historic Research and Report Writing:**
  - Includes: historic research and report writing, consultation with tradesmen, and suppliers

- **Preservation Plan Development:**
  - Includes: historic research and report writing, consultation with tradesmen, and suppliers

**Diversity, Equity & Inclusion**

- Are there BIPOC partnerships?
- Will BIPOC communities be involved during the project? If so, how?
- Did the BIPOC community take part in bringing the project together? If so, how?
- How will BIPOC communities benefit from this project?

**Resource Description & Significance**

- Indicate if the designation includes the building footprint only, the building and surrounding structures, or the historic property.
- Provide the resource's historic name (located on designation paperwork). If unknown, contact the Office of Historical Preservation.
- Provide period(s) of significance as listed in the historic designation. If not included or this section is blank, please enter N/A.
- List the Smithsonian site number for your resource. If unknown, contact the Office of Historical Preservation.
- Indicate if the building footprint only, the building and surrounding structures, or the historic property.
- Provide the address of the property. In 2021, new Colorado state legislative districts were drawn; your representative may have changed. Please verify. For current - overall photos as well as details of the specific problems.
- Provide the geographic information for the property's location. (Not the applicant's or owner's address, if different)
- Provide the property owner's information.
- Provide period(s) of significance as listed in the historic designation. If not included or this section is blank, please enter N/A.
- List the Smithsonian site number for your resource. If unknown, contact the Office of Historical Preservation.

**HSA? (If an additional consultant and engineer is being requested, explain the cost.)**

- Provide a description for what will be accomplished, why it is needed, and how the findings will be used in the future.
- Provide a written justification for the project.

**Project Team:**

- List the project team members and their roles.
- Include both historic and modern information.

**Conclusion:**

I understand that SHF has 30 calendar days to complete a review of the application, and I have accounted for possible delays within the 24 month agreement period. I understand that weather may delay completion of some projects and I have allowed for the 30 day reviews within the 24 month period.

I understand that if awarded, it can take up to 6 weeks to execute the grant agreement.

**Additional Information:**

If your current project is not serving a BIPOC community, please leave this section blank. Provide information regarding how this project will significantly benefit and involve the People of Color (BIPOC) communities.

History Colorado's Anti-racism Grounding Virtues.

As a non-profit organization, History Colorado is committed to anti-racism and diversity, equity, and inclusion work. We believe that equitable access to the past is a fundamental human right, and we strive to ensure that this access is inclusive and equitable for all.

**Acknowledgements:**

We acknowledge that the land we work on is the traditional territory of the Ute people, and the traditional and unceded territories of the Cheyenne, Arapaho, and Southern Ute, the ancestors of the Native peoples who have called this land home for thousands of years. We also acknowledge that the land we work on is a part of the territory of the Colorado people, who have been present since time immemorial.

We aim to create a welcoming and inclusive environment for all people, where we honor the diversity of perspectives and experiences. We believe that diversity, equity, and inclusion are fundamental to our work as a museum and as a community. We strive to ensure that our programs and services are accessible to all, regardless of race, ethnicity, gender identity, sexual orientation, socioeconomic background, or any other characteristic.

**Contact Information:**

Please contact History Colorado at 303-866-2825 or via email at hc_shf@state.co.us. Our Engagement Team is happy to help!