**HOW TO APPLY**

**Micro Grant**

The following directions are organized by application tabs in the order that they are displayed. For more information about the State Historical Fund (SHF) program and grant details, take a look at CONTACT INFORMATION.

**PROJECT & PROPERTY INFORMATION**

- Please provide the requested information regarding your organization or the designated property.
- Your organization or the designated property must be listed as a 501(c)(3) nonprofit, government agency, or college/university.
- Please provide contact information for the applicant organization and the property owner.
- The property must be located within Colorado.

**DIVERSITY, EQUITY & INCLUSION**

- The State Historical Fund (SHF) is committed to diversity, equity, and inclusion in its grant-making practices. The SHF recognizes the role of museums and historic preservation organizations in advancing racial equity.
- The SHF encourages BIPOC-led organizations to apply for funds.
- Applicants are encouraged to describe how their project will advance diversity, equity, and inclusion.

**PROJECT TEAM**

- List the key team members involved in the project.
- Include the names, qualifications, and roles of team members.
- Provide information regarding the project timeline.

**RESOURCES & SIGNIFICANCE**

- Please provide a detailed description of the resource and its significance.
- The SHF supports projects that advance diversity, equity, and inclusion.
- The project must be located within Colorado.

**SCOPE OF WORK & BUDGET**

- The budget should be supported by the project description, bids, and/or proposals.
- The budget should be estimated in whole numbers.

**PROJECT DESCRIPTION**

- Provide a detailed description of the project and its impact.
- The description should be limited to 500 words.

**PROJECT TIMELINE**

- Please provide the timeline for the project.
- The timeline should be limited to 500 words.

**AGREEMENT**

- Please sign and date the agreement.

**ATTACHMENTS**

- Submit any required documentation.

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**RESOURCE DESCRIPTION & SIGNIFICANCE**

- Please describe the significance of the resource.
- The significance can be related to history, culture, architecture, or natural resources.
- The resource must be located within Colorado.

**PROJECT TEAM**

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