



## External Announcement – Internship Opportunity

**Internship Title:** National and State Register of Historic Places Diversity Internship

**Internship Location:** Hybrid remote/on location at the History Colorado Center, Denver, CO

**Stipend:** Intern will receive a stipend of \$4000. The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment and will be issued upon completion of the internship. *Qualified candidates may receive academic credit through their college or university.*

**Apply by:** October 1, 2022

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, People of Color (BIPOC) LGBTQ+ and persons with disabilities communities to apply for this internship.

**Desired Schedule:** 4-8 hours/week, date/time flexible, October 2022-May 2023. (Applicants must be prepared to complete the internship both remotely and in-person at History Colorado Center.

Intern will also need to meet virtually for a History Colorado Intern Cohort group where they will gain knowledge of the institution and network with other interns.

**Broad Scope of Position:** History Colorado is seeking an intern to work with the Colorado Office of Archaeology and Historic Preservation’s Preservation Planning Unit (PPU). While History Colorado has taken major steps towards adding more BIPOC-related resources to both the National and State Register over the last decade, the numbers of resources listed in the categories of African-American, Latinx, Native American, and Asian American history remain proportionally low. In the interest of telling the full history of Colorado’s built environment, PPU seeks to engage interns to assist in updating existing National and State Register nominations to expand the listed areas of significance. Research may require visiting archives, including the Denver Public Library Western History Collection, Stephen H. Hart Research Library, and repositories within local communities.

**Outcomes:** This internship is designed to engage a student or emerging professional in preservation planning. The chosen intern will complete updates to at least one chosen National or State Register nomination to expand its areas of significance to include African-American, Latinx, Native American, or Asian American history. Students will develop critical research skills such as archive and database use, and will gain competency with resources at information repositories in Denver and in the chosen focal area. By the end of the internship, intern will learn all of the steps involved in writing a nomination and going through the approval process with the Board.

**Timeline:**



## History Colorado

- Spend 2-4 hours a week on drafting, researching, and editing a National or State Register nomination, chosen from a list of nominations in need of updates and additional data
- Spend 2-4 hours a week providing support to the National or State Register unit including researching properties, organization of register data, shadowing outreach and project kickoff meetings, and other tasks as assigned.
- Give a presentation of the completed nomination to the Colorado State Review Board in May 2023.
- Complete edits to the National or State Register nomination following Review Board comments (May 2023)

**Desired Skills & Academic Field of Study:** Undergraduate, graduate student, and recent graduates with focus in History, American Studies, Architecture, Planning, Civil/Structural Engineering or other related fields. The successful candidate will be a creative, self-motivated, and intellectually curious individual committed to the mission of History Colorado to create a better future for Colorado by inspiring wonder in our past.

Additional skills:

- Preferred experience in community storytelling, historic preservation, museums/cultural institutions, or history projects
- Experience in English-language writing and research required
- Computer word processing skills required

**To Apply for this Position:** Submit a resume, short writing sample, and your answer to the question below to Director of Volunteer Engagement Emily Dobish, [emily.dobish@state.co.us](mailto:emily.dobish@state.co.us).

History Colorado is committed to advancing the work of anti-racism, and our staff have developed guiding virtues to inform that work. How would you contribute to these virtues in your position at History Colorado?

Please go to the link below to see the virtues:

[https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism\\_Grounding\\_Virtues.pdf](https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf)

### **Vaccine Verification & Safety Procedures:**

All interns who do their service on site (at any of our History Colorado locations) are required to send verification of vaccination per a mandate from the Governor for state offices (no vaccination records will be shared with anyone outside of the HR staff and records will be kept securely in the HR office). Verification will be a part of the onboarding process.

\*\*A condition of employment is the successful completion of a background check.

History Colorado, 1200 Broadway, Denver, CO 80203

[HistoryColorado.org](http://HistoryColorado.org)