



History Colorado

External Announcement – Internship Opportunity

Internship Title: Office of the State Archaeologist of Colorado - Education, Outreach, and Cultural Resource Management Internship (Summer)

Internship Location: Hybrid remote/on-location at the History Colorado Center, Denver, CO (travel & fieldwork to other locations)

Academic Credit/Stipend: If the applicant has a specific internship requirement or credit available through their institution, OSAC will provide the necessary paperwork to fulfill those requirements. When funds are available, a stipend will be provided with the amount adjusted each cycle. Travel (fieldwork, site visits, events, etc.) will be arranged and paid for by OSAC.

The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment.

Apply by: April 21, 2023.

Desired Schedule: 150 hours, between May 6, and July 28, 2023 (15 hours per week, for 10 weeks) Intern will also be invited to meet virtually for a History Colorado Intern Cohort group where they will gain knowledge of the institution and network with other interns.

Broad Scope of Position: The Office of the State Archaeologist (OSAC) is a subdivision of the Office of Archaeology and Historic Preservation (OAHP) at History Colorado. The purpose of OSAC is to coordinate, encourage, and preserve the full understanding of this state's archaeological resources as they pertain to cultural heritage. OSAC is responsible for several objectives in this regard and this internship will focus on supporting at least one of the following:

- Development of archaeological resources for educational purposes
- Conducting studies to develop archaeological information
- Inventory and analysis of Colorado archaeological resources as to location, quantity, and their cultural significance
- Issuing permits to qualified applicants for the conduct of archaeological studies

The Summer internship will closely relate to the Program for Avocational Archaeological Certification (PAAC), which is a mutually beneficial educational program for avocational and professional archaeologists. Established in 1978 by the Colorado Archaeological Society (CAS) and OSAC, it allows CAS members and other citizens to obtain formally recognized levels of expertise outside of an academic degree program. The program also facilitates avocational public service and assistance in education, governmental management of cultural resources, research, and the protection of archaeological resources in Colorado. PAAC complements, but does not replace, existing university and governmental training programs. While PAAC is currently the main umbrella under which much of OSAC's education and outreach occurs, not all activities (classes,



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fieldwork, lab work, office work) will be labeled “PAAC”. This internship will support all OSAC education, outreach, and cultural resource management initiatives as appropriate.

As the focus of the Summer internship will be fieldwork, tasks will include (but are not limited to, depending on skill set and interest) preparing equipment, organizing participants, writing reports, walking up to 10 miles a day on varied terrain, identifying artifacts and features, recording sites, photographing artifacts and features, creating site maps (digitally and manually), additional paperwork, preparing for lab work and report production, as well as a variety of office tasks.

The intern will work directly with the Assistant State Archaeologist and produce one of the following over the course of the internship. (Other products may be suggested and reviewed upon acceptance to the internship).

- Cataloging and basic analysis of archaeological material collected as a part of monitoring, survey, or other such project conducted by OSAC
- Drafts of management data forms, reports, and other related site documentation collected as a part of monitoring, survey, or other such project conducted by OSAC

Desired Skills & Academic Field of Study:

- Academic study in anthropology, archaeology, or related field
- Interest in at least one specialty - public anthropology, public archaeology, public history, education, outreach, cultural resource management
- Strong computer skills including familiarity with Google and Microsoft Office Products
- Basic understanding of database management
- Basic understanding of artifact analysis and laboratory procedures (previous experience with cataloging and/or analysis preferred)
- Basic understanding of archaeological fieldwork procedures (previous experience with survey, testing, and/or excavation - including recordation and using a GPS - is preferred)
- Comfortable working on their own with minimal supervision
- Flexible and understanding attitude
- Eagerness to learn
- Adherence to ethical and legal standards of the Office of Archaeology and Historic Preservation (see [PAAC code of ethics](#) and the [Colorado Historical, Prehistoric, and Archaeological Resources Act](#))

Vaccine Verification:

All interns who do their service on site (at any of our History Colorado locations) are required to send verification of vaccination (no vaccination records will be shared with anyone outside of the



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HR staff and records will be kept securely in the HR office). Verification will be a part of the onboarding process.

To Apply for this Position: Submit a cover letter stating interests, abilities, and uses for this internship, a resume/CV, contact information for at least one reference, and your answer to the question below to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

As a response to the national protests regarding systemic injustice, History Colorado staff came together to discuss as an institutional community the ways in which History Colorado can advance the work of anti-racism. These Grounding Virtues are the result of our collective process.

Please click here:

https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf.

Answer this question: How have these guiding principles shown up in your previous work and /or how would you contribute to these virtues in your internship position at History Colorado?

****A condition of employment is the successful completion of a background check.**

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, People of Color (BIPOC) LGBTQ+ and persons with disabilities communities to apply for this internship.