



## Education Scholarship Application

Certified Local Government (CLG) Subgrant Program | FY21

**Application Deadline: July 1, 2022**

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Questions? Contact Lindsey Flewelling at (303) 866-4681 or [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us)

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### Certified Local Government Subgrant Program

Through the Office of Archaeology and Historic Preservation (OAHP), History Colorado administers the U.S. Department of Interior's Historic Preservation Fund (HPF) Program in cooperation with the National Park Service (NPS), also part of the U.S. Department of Interior. Under this program, NPS has specified that at least 10 percent of Colorado's annual program funds must be subgranted to Certified Local Governments (CLGs).

OAHP is offering scholarships for commission members, elected officials, and staff to attend and/or complete in-person or online educational opportunities related to fulfilling their duties as a CLG. History Colorado is approximately **\$4,300.00** in scholarships on a first come, first served basis for events occurring between **April 25 and August 15, 2022**.

### Scholarship Requirements

- **Eligible Applicants:** All CLGs in good standing are eligible to apply for funds on behalf of its commission members, elected officials, and staff, but no applicant is guaranteed funding. Awards will be made *only* to the applicant CLGs and not individuals.
- **Eligible Expenses:** Eligible Expenses for this scholarship are limited to registration fees for online or in-person courses, virtual or in-person conferences, webinars, and other remote learning opportunities. The focus of these educational opportunities must directly relate to the fulfillment of CLG responsibilities, at the discretion of History Colorado. Please see the CLG Training Calendar for SHPO-approved training.
- **Eligible Expenses for NAPC FORUM or Saving Places-San Luis:** Eligible expenses include registration, travel, and hotel expenses, limited to –
  - **Registration Fees**
  - **Lodging** (\$151 per night)
  - **Airfare** (\$300 round trip maximum) or **Mileage for a personal vehicle** (\$0.53/mile)
  - **Ground Transportation** (\$80 maximum for Cincinnati)
  - **Per Diem** (\$74/day or \$55.50 for first/last day of travel for Cincinnati; \$59/day for San Luis)
- **Documentation:** Reimbursement requests must be submitted by July 31, 2022, and must include copies of invoices and/or receipts for eligible expenses. Recipients must also provide a written summary of the sessions attended or a certificate of completion. Further guidance will be provided with the award notification.
- **Award Criteria:** Scholarships will be awarded on a first come first served basis for eligible educational opportunities. No more than **\$2,000** will be awarded to a single CLG.
- **Signature Authority:** All applications must be signed by the staff person responsible for administering the grant as well as an Authorizing Official, which can be an elected official or staff person with authority to spend and receive funds on behalf of the local government. Digital signatures are acceptable.



### Education Scholarship Application

Submit applications via email to [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us).

Name of CLG: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Employer Identification Number: \_\_\_\_\_

Staff Person Responsible for Grant: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Authorizing Official: \_\_\_\_\_

Title: \_\_\_\_\_

Please include the name of the person attending, their role with the CLG, the title of the educational opportunity, the registration fee, and NAPC Forum associated travel costs.

Attendee Name	
Conference/Training Program Name	
Dates	
Registration Amount	\$
Lodging (NAPC/CPI San Luis)	\$
Airfare (NAPC only)/Mileage (CPI San Luis)	\$
Ground Transportation (NAPC only)	\$
Per Diem (NAPC/CPI San Luis)	\$

**Total Requested Amount:** \_\_\_\_\_

I understand that my invoices/receipts must be submitted by August 15, 2022. I understand that failure to comply with this deadline will result in History Colorado declaring expended funds ineligible for reimbursement and my CLG ineligible for scholarship funding for a period of two years.

I understand that scholarship recipients must provide proof of attendance to receive reimbursement and that instructions will be provided to me upon award notification.

\_\_\_\_\_  
Signature of Staff Person Responsible for Grant

\_\_\_\_\_  
Date

**Certification:** This application is submitted to History Colorado for funding consideration under the Certified Local Government provisions of the National Historic Preservation Act of 1966 as amended.

\_\_\_\_\_  
Signature of Authorizing Official

\_\_\_\_\_  
Date