External Announcement – Internship Opportunity

**Internship Title:** America 250 - Colorado 150 Internship

**Internship Location:** History Colorado Center, Denver, CO

*Qualified candidates may receive academic credit through their college or university.*

**Apply By:** 5pm Mountain Time 9/08/2023

History Colorado is committed to anti-racism practices across its institution and outlined in these grounding virtues. As such, we encourage members of Black, Indigenous, Latino Hispanic, People of Color, LGBTQ+ and persons with disabilities communities to apply for this internship.

**Desired Schedule:** 10 hours/week, September - December, 2023.

**Broad Scope of Position:** The intern working on this project will have a unique opportunity to engage with the upcoming sesqui-semiquincentennial (150-250) anniversaries of the state and nation, and directly impact how communities access information on how to engage with the commemoration. The intern will research, prepare, and finalize a community toolkit to present to the America 250 - Colorado 250 Commission and Program Director. The creation of the community toolkit will involve research, writing, and design. The intern will identify the necessary information to include in the community toolkit, and design both a PDF and pamphlet which, upon approval by the Commission and Program Director, will be made available to the public both on the Commission website and by printed pamphlets.

About the Commission: The United States of America and the State of Colorado will commemorate two important milestones in 2026: the 250th anniversary of the signing of the Declaration of Independence, and Colorado’s 150th anniversary of statehood. These twin anniversaries present the people of Colorado with an opportunity to engage more fully with our past and look toward a shared future. The America 250 - Colorado 150 Commission was created to “identify, celebrate, and build knowledge” around the diverse communities throughout our state, including the Black Community, Indigenous community, communities of color, women, the LGBTQ+ community, and all Coloradans. In telling an inclusive story of Colorado, the commission is committed to highlighting what makes our state unique and how we are part of the broader history of the United States that unites us all as Americans.

The Commission is preparing for a public-facing launch, and will utilize the community toolkit as a means to share information about the commemoration and encourage statewide participation.

**Desired Skills & Academic Field of Study:** Museum studies, history, community engagement, or
a related field. Must be enthusiastic, hard-working with excellent communication skills, and possess a high attention to detail. The ideal candidate will be comfortable making design choices to create a visually pleasing document, while ensuring all pertinent information is included. The candidate will align all work with pre-determined branding guidelines and key messaging.

Additional requirements:

- Excellent written and verbal communication skills
- Experience conducting research
- Experienced in Adobe or Google Slides
- Strong interpersonal skills
- Candidate must be highly organized
- Interest in Colorado and American history

**To Apply for this Position:** Submit a cover letter, resume, and your answer to the question below to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

As a response to the national protests regarding systemic injustice, History Colorado staff came together to discuss as an institutional community the ways in which History Colorado can advance the work of anti-racism. These Grounding Virtues are the result of our collective process.


Answer this question: How have these guiding principles shown up in your previous work and /or how would you contribute to these virtues in your internship position at History Colorado?

**A condition of employment is the successful completion of a background check.**