



## History Colorado

# Colorado Certified Local Government 2023 Annual Report

Federal Fiscal Year 2023: October 1, 2022 – September 30, 2023

**Due Date: November 1, 2023**

Please save this file in the original PDF format, DO NOT PRINT AND SCAN.  
Submit via email to [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us)

Name of CLG:

Name of Commission/Board:

Contact Name:

Contact Title:

Contact Phone:

Contact Email:

Contact Address:

City:

State: CO

Zip:

Website for your historic preservation program:

Provide a list of all local government staff members with duties assigned to your local preservation program and their job titles. Then, list the percentage of their job duties that are related to historic preservation and check each staff member that meets the [Secretary of the Interior's Professional Qualifications Standards](#). Please include any consultants contracted to perform designation, design, or tax credit reviews on a regular basis.

Name	Title	Percent	SOI Qualified
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Preservation Planning & Operational Documents

1) In Federal Fiscal Year 2023, were any of the following newly developed or revised (check all that apply):

Preservation Ordinance (including Amendments)

By-Laws or Administrative Rules

Preservation Plan

Survey Plan

Design Guidelines

Commission/Board

2) Provide a list of all current Commission/Board Members. Check any Commission/Board Members newly appointed in Federal Fiscal Year 2023 and attach their resumes and/or applications. Also, check all Commission/Board Members that are professionals in preservation-related disciplines and list their profession beside their names.

Preservation-related disciplines include: history, architecture, landscape architecture, architectural history, prehistoric or historic archaeology, planning, American studies, American civilization, cultural geography, cultural anthropology, or related disciplines such as building trades, real estate, or law.

Name	New Member	Preservation Professional	Discipline(s)
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3) If 40% of the current Commission/Board is not comprised of preservation-related professionals, please describe your efforts to recruit.

4) How does the Commission/Board seek additional expertise in the fields of architecture, architectural history or archaeology when needed?

5) Do the members of the Commission/Board represent the general ethnic diversity of the community?

6) List the [SHPO-approved](#) educational/training sessions attended by Commission/Board Members in Federal Fiscal Year 2023. Please list name of session or conference (list conference, not individual sessions when a conference was attended) and the name(s) of Commission/Board Member that attended.

7) What is your Commission/Board's regular meeting schedule? (i.e. First Thursday of every other month at 6pm)

8) Please list the number of meetings and dates held in Federal Fiscal Year 2023:

<b>Regular Meetings</b>	<b>Special Meetings</b>	<b>Work/Study Sessions</b>
<u>Total Number</u>	<u>Total Number</u>	<u>Total Number</u>
<u>Dates</u>	<u>Dates</u>	<u>Dates</u>

### Historic Contexts & Surveys

9) List any **Historic Context Studies** completed in Federal Fiscal Year 2023.

10) List any **Cultural/Historic Resource Surveys** completed in Federal Fiscal Year 2023.

11) How many resources were **inventoried** in Federal Fiscal Year 2023?

Inventoried means any buildings, structures, objects, or sites for which the Commission/Board obtained information not previously held. This information may come from newly surveyed properties or properties nominated that had not been surveyed. Inventoried properties can be either eligible or non-eligible for listing.

### Designations

12) How many contributing resources (buildings, structures, objects, sites) are **locally designated** in total? This count includes **all** listings since the Commission/Board was originally formed. For Districts, count all contributing buildings, structures and sites individually.

13) How many contributing resources (buildings, structures, objects, sites) were **locally designated** in Federal Fiscal Year 2023? For Districts, count all contributing buildings, structures and sites individually.

Please list. For Districts, list name with number of contributing resources in parenthesis.

### Project Review

- 14) How many design review applications were considered by the Commission/Board for **designated** resources in Federal Fiscal Year 2023?
- a. Total Reviewed
  - b. Review by Full Commission
  - c. Review by Design Review Subcommittee Only
  - d. Reviewed by Staff Only
- 15) How many design review applications were considered by the Commission/Board for **non-designated** resources in Federal Fiscal Year 2023?
- a. Total Reviewed
  - b. Review by Full Commission
  - c. Review by Design Review Subcommittee Only
  - d. Reviewed by Staff Only
- 16) If reviewed separately, how many demolition reviews were conducted by the Commission/Board or Staff in Federal Fiscal Year 2023?
- 17) Did your County/Municipality comment or participate in any **Section 106 Reviews** as a consulting party in Federal Fiscal Year 2023?

If yes, list name of project or property and the Federal Agency initiating the review.

### Preservation Incentives

- 18) Does your County/Municipality have any local incentives programs for preservation or for the benefit of historic properties? Please check all that apply.

Tax incentive program

Government-funded loan program

Government-funded grant program

Zoning variances/Use Allowances

Acquisition of historic properties through purchase or donation

Preservation Awards

Plaques

Other (Please describe)

Narrative Questions

19) Did your Board/Commission develop, sponsor, or participate in any **public outreach, education, or interpretive events/meetings/tours/materials** in Federal Fiscal Year 2023?

If yes, please describe.

20) What CLG accomplishment/achievement/event in Federal Fiscal Year 2023 makes the Commission/Board most proud?

21) Describe any problems – operational, political or financial – encountered by the CLG in Federal Fiscal Year 2023.

22) Describe any planned/projected Commission/Board activities for Federal Fiscal Year 2024.

### Attachment Checklist

All documents listed below are **required** for a complete report unless listed as “if applicable” or “if adopted.” Providing a link to an online document, if downloadable, may be substituted for actual attachment of a document when available. Please include all documents as **separate attachments**.

**All** meeting minutes for Federal Fiscal Year 2023 (unless previously submitted)

List of **all** locally designated properties (from inception of local listing)

Resumes or applications for commission/board members appointed in FY23 (if applicable)

Sample of Public Notice announcing commission/board Meeting

Sample advertisement for new commission/board members

Current preservation ordinance and amendments (if adopted during FY23)

Current by-laws or administrative rules for the commission/board (if adopted during FY23)

Current Preservation Plan or preservation chapter in Comprehensive Plan (if adopted during FY23)

Current Survey Plan (if adopted during FY23)

Historic Context Studies completed in Federal Fiscal Year 2023 or date submitted to SHPO (if applicable)

Cultural/Historic Resource Surveys completed in Federal Fiscal Year 2023 or date submitted to SHPO (if applicable)

Please provide links to any online documents or additional details: