



# History Colorado

## Education Scholarship Application Certified Local Government (CLG) Subgrant Program | FY23

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Questions? Contact Lindsey Flewelling at (720) 921-0920 or [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us)

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### Certified Local Government Subgrant Program

Through the State Historic Preservation Office (SHPO), History Colorado administers the U.S. Department of Interior's Historic Preservation Fund (HPF) Program in cooperation with the National Park Service (NPS). Under this program, NPS has specified that at least 10 percent of Colorado's annual program funds must be subgranted to Certified Local Governments (CLGs).

This scholarship is being offered to offset the cost of historic preservation commission members, elected officials, and staff attending the following educational opportunities:

- [National Alliance of Preservation Commission \(NAPC\) FORUM](#) – July 31-August 4, 2024  
In-person in West Palm Beach, Florida
- [Saving Places On the Road \(Colorado Preservation Inc\)](#) – September 7-8, 2024  
In-person in Steamboat Springs

History Colorado is offering approximately **\$1,255** in scholarships. **Scholarships will be awarded on a first-come, first-served basis** until funding is exhausted or until educational opportunities have passed.

### Scholarship Requirements

**Eligible Applicants:** All CLGs in good standing are eligible to apply for funds on behalf of its historic preservation commission members, elected officials, and staff, but no applicant is guaranteed funding. Awards will be made *only* to the applicant CLGs and not individuals.

**Eligible Expenses:** Eligible Expenses for this scholarship are limited to

- Registration fees for the conference
- Lodging (**\$161 per night maximum**) when scholarship recipients must travel more than 60 miles to attend the conference
- Airfare (**NAPC FORUM only - \$300 maximum**)

**Attendance:** **Scholarship recipients must attend at least three conference sessions to receive reimbursement.** The conference sessions do not need to be attended live and may be watched at a later date (so long as lodging expenses are not requested). Additional time to complete reimbursement requests is being provided to allow ample time to watch recorded conference sessions at your convenience.

**Documentation:** Reimbursement requests must be submitted within two months of the conference, and must include copies of invoices and/or receipts for eligible expenses and a reimbursement request form. Recipients must also provide a written summary of the sessions attended as described in the reimbursement request form.

**Signature Authority:** All applications must be signed by the staff person responsible for administering the grant as well as an Authorizing Official, which can be an elected official or staff person with authority to spend and receive funds on behalf of the local government. Digital signatures are acceptable.



# History Colorado

## Education Scholarship Application

CLGs should complete one application for all scholarships. Submit applications via email to [lindsey.flewelling@state.co.us](mailto:lindsey.flewelling@state.co.us).

Name of CLG: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Employer Identification Number: \_\_\_\_\_

Staff Person Responsible for Grant: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Authorizing Official: \_\_\_\_\_

Title: \_\_\_\_\_

.....  
Travel Distance: \_\_\_\_\_ miles (one way) – required if requesting lodging reimbursement

Please include the name of the person attending and their role (HPC; Staff; Elected Official) with the CLG, along with amounts for Registration, Lodging and Travel (if applicable):

Attendee Name	Role	Registration	Lodging	Travel (NAPC)	Total Amount

**Total Requested Amount:** \_\_\_\_\_

- I understand that my invoices/receipts must be submitted within two months of the conference. I understand that failure to comply with this deadline will result in History Colorado declaring expended funds ineligible for reimbursement and my CLG ineligible for scholarship funding for a period of two years.
- I understand that scholarship recipients must provide proof of attendance to receive reimbursement and that instructions are provided in the reimbursement request form.

**Certification:** This application is submitted to History Colorado for funding consideration under the Certified Local Government provisions of the National Historic Preservation Act of 1966 as amended.

\_\_\_\_\_  
Signature of Staff Person Responsible for Grant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorizing Official

\_\_\_\_\_  
Date