



External Announcement – Internship Opportunity

Internship Title: Fort Vasquez Museum Internship

Internship Location: Fort Vasquez Museum, Platteville, CO

Compensation: This position is unpaid. Qualified candidates may receive academic credit through their college of university.

Release Date: January, 2018

Apply By: Open until filled

Start Date: TBD by schedule of intern

Desired Schedule: Minimum of 10hours/week for 3 months. Days of the week are flexible, but must include 1 weekend day.

Broad Scope of Position: The Fort Vasquez Museum internship is a unique opportunity for those interested in a hands-on experience in the daily activities and running of a historic fort. During the internship, interns will learn about museum administration, visitor services, and interpretation and programs. Interns will assist staff with greeting visitors, participating in special events, and general management of the store and property. Students will also have the opportunity to assist with the remodel of the museum's exhibits. Other duties and projects will be assigned in accordance with the student's field of study.

This internship will allow the intern to gain experience and practicum in the museum and tourism fields. The intern will enhance their writing, editing, and communication skills and will be able to gain a working knowledge of the elements that contribute to successful museum management.

Desired Skills/Academic Field of Study:

- History, Anthropology, Museum Studies, Archeology, or Tourism
- Ability to analyze and synthesize information
- Good oral and written communication skills
- Ability to work independently with minimal supervision
- Interest and knowledge of Colorado history

To Apply for this Position: Please submit a cover letter, resume, and references to Manager of Volunteer Services Emily Dobish, emily.dobish@state.co.us.

**A condition of employment is the successful completion of a background check.